



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
AUGUST 22, 2016, AT 7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Kepp. The Pledge of Allegiance was recited. Those present were: Commissioners Lindley, Edwards, Hartke, Stokes, Mayor Kepp, and City Clerk Evans. Others present were City Treasurer Diana Foor, Chief of Police Andy Schabbing, Building Inspector Jeff Morrison, Engineer Lee Beckman, Blake Crockett, Randy Mendenhall, Richard Russell, and Billie Chambers.

MINUTES

Commissioner Lindley made a motion to approve the regular session minutes from August 8, 2016 as presented. The motion was seconded by Commissioner Hartke. Ayes, Commissioners Lindley, Hartke, Stokes, and Mayor Kepp. Commissioner Edwards abstained. Nays, none. Motion carried. 4-0.

PUBLIC AFFAIRS, MAYOR KEPP

ORDINANCE #881-08-16 An Ordinance Amending Section 6-9 of the Code of Ordinances Relating to Alcoholic Beverages to Establish the Closing Hours for Class E through I Liquor Licenses and to Allow Extended Hours to Class D and I License Operators.

After reviewing the ordinance, Commissioner Hartke made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Lindley. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

ORDINANCE #882-08-16 An Ordinance Amending Section 6-71 of the Code of Ordinances Relating to Alcoholic Beverages, to Add a Class D License to be Issued to Votaw-Swank Neoga American Legion Post #458

After reviewing the ordinance, Commissioner Edwards made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Edwards, Hartke, Stokes, Lindley, and Mayor Kepp. Nays, none. Motion carried. 5-0.

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PURCHASE OF WELCOME SIGNS

City Treasurer Foor said that she has received three quotes for welcome signs however, they were different sizes and different material. After a lengthy discussion about the size and installation, it was the consensus of the Council to get additional information from the three companies.

1012 LOCUST AVENUE CODE VIOLATION

Mayor Kepp told the Council that at the last meeting it was decided to contact the City Attorney to get clarification on the code violation regarding the size of the portable building at 1012 Locust. Kepp read the response from Attorney Willenborg which explained that although the building is out of compliance due to the size, it is also noncompliant on its location in the yard. After a brief discussion, Commissioner Edwards made a motion to enforce the removal of the portable building. The motion was seconded by Commissioner Hartke. Ayes, Commissioner Edwards, Hartke, Stokes, and Mayor Kepp. Nays, Commissioner Lindley. Motion carried. 4-1.

SALE OF PROPERTY ON CHESTNUT AVENUE

Blake Crockett approached the City asking to purchase the property located in the 800 block of Chestnut Avenue to build a 30' X 56' building to house a car wash and laundry mat. Crockett said that he has acquired the equipment from the old car wash. With a little updating he will have two wash bays and one outside bay for campers, tractors, or trucks. Crockett also said that he plans to put 10 washers and dryers in the laundry mat area but leave room for expansion if needed. The Council asked how he planned the traffic flow to go, and Mr. Crockett said that they would enter from the alley and exit onto Chestnut Avenue. After a lengthy discussion, Commissioner Edwards made a motion to have the property appraised. The motion was seconded by Commissioner Lindley. Ayes, Commissioner Edwards, Hartke, Stokes, Lindley and Mayor Kepp. Nays, none. Motion carried. 5-0.

VETERANS' DEDICATION DONATION

City Treasurer Foor updated the Council on the progress of the Veterans' Memorial. Foor said that they have started pouring concrete, and the dedication ceremony will be held on November 13th. Foor asked if there would be any funds available to help with the dedication ceremony expenses. The Council asked her to come back and explain what the money would be used for and how much they need.

FINANCE, COMMISSIONER HARTKE
MONTHLY BILLS

After reviewing the bill list, Commissioner Hartke made a motion to pay the monthly bills as presented in the amount of \$50,571.70. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

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PUBLIC PROPERTY, COMMISSIONER STOKES
WASTE WATER TREATMENT PLANT

Engineer Lee Beckman updated the council on the following projects:

WWTP – Beckman recommended that the Council ask for an extension by writing a letter asking for an April 1, 2018 completion date. After a brief discussion, Commissioner Hartke made a motion to send a letter to IEPA requesting a completion date of April 1, 2018. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

6th Street water grant application – Beckman stated that due to additional main breaks, he would suggest that the grant area be expanded to include those areas where the breaks occurred. Beckman explained that if the Council wanted to do that they would need to hold a public hearing. It was the consensus of the Council to hold another public hearing for the grant application.

Safe Routes to School grant – Beckman stated that we are still in a holding pattern.

Kepp Avenue – Beckman said that we are at a standstill at this time with hopes to move forward soon.

STREETS & ALLEYS, COMMISSIONER EDWARDS
No report was given.

HEALTH AND SAFETY, COMMISSIONER LINDLEY
EMERGENCY COORDINATOR

Commissioner Edwards would like to have the Mayor and City Administrator speak to the Emergency Coordinator and make sure that the job duties are understood by both parties. After a lengthy discussion, it was the consensus of the Council to discuss the job duties with Mr. Jenner, Mayor Kepp, and the City Administrator.

CONFINED SPACE TRAINING

Commissioner Lindley said that he is still trying to get information from Bill Painter for an 8 hour training on confined space.

PUBLIC COMMENTS
None were given.

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JULY 25, 2016

EXECUTIVE SESSION

Commissioner Stoke made a motion to move into executive session for personnel section 2 (c) (1) – employee hiring, firing, compensation, discipline and performance at 8:12 p.m. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Stokes, Lindley, Edwards, Hartke, and Mayor Kepp. Nays, none. Motion carried. 5-0.

RECONVENED AND ROLL CALL

The meeting was reconvened at 9:27 p.m. on a motion from Commissioner Edwards. The motion was seconded by Commissioner Lindley. Those present for roll call were: Commissioners Edwards, Hartke, Stokes, Lindley, and Mayor Kepp.

Commissioner Edwards made a motion to hire Cody Hartke as a full time police officer with a starting pay of \$36,000, and a 6 month probation period. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Edwards, Hartke, Stokes, Lindley and Mayor Kepp. Nays, none. Motion carried. 5-0.

ADJOURNMENT

Commissioner Edwards made a motion to adjourn the meeting at 9:40 p.m. The motion was seconded by Commissioner Lindley. Ayes, Commissioners Edwards, Hartke, Stokes, Lindley, and Mayor Kepp. Nays, none. Motion carried. 5-0.

Brenda Evans, City Clerk

Date