



**REGULAR COUNCIL MEETING MINUTES OF THE  
CITY OF NEOGA  
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING  
533 CHESTNUT AVENUE, NEOGA, IL  
DECEMBER 12, 2016, AT 7:00 P.M.**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Kepp. The Pledge of Allegiance was recited. Those present were: Commissioners Lindley, Edwards, Hartke, Stokes, Mayor Kepp, and City Clerk Evans. Others present were, City Treasurer Diana Foor, Police Chief Andy Schabbing, and Billie Chambers.

**MINUTES**

Commissioner Hartke made a motion to approve the regular session minutes from November 28, 2016 as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioners Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

Commissioner Hartke made a motion to approve the executive session minutes from November 14, 2016 as presented. The motion was seconded by Commissioner Stokes. Ayes, Commissioners Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

**PUBLIC AFFAIRS, MAYOR KEPP**

IN-CAR COMPUTER

Police Chief Schabbing said that he received three quotes for the new in-car computer that needed to be purchased for the squad car. Schabbing said that the DUI fund has enough in to pay for the cost. The quotes received were as follows:

CDC.....	\$3,199.00
SDS.....	\$3,638.00
Magoo & Assoc.....	\$3,814.22

After a brief discussion, Commissioner Hartke made a motion to purchase the in-car computer from CDC for \$3,199. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards and Mayor Kepp. Nays, none. Motion carried. 5-0.

**REGULAR CITY COUNCIL MINUTES**  
**PAGE -2-**  
**DECEMBER 12, 2016**

VARIANCE FOR 510 W.7<sup>TH</sup> STREET

City Clerk Evans said that the public hearing was held for the portable building at 510 W. 7<sup>th</sup> Street. Evans said that the Zoning Board recommended that the variance be granted due to the fact that it was still within reason at 12' X 20'. After little discussion, Commissioner Lindley made a motion to grant the variance for the larger portable building at 510 W. 7<sup>th</sup> Street. The motion was seconded by Commissioner Hartke. Ayes, Commissioner Lindley, Edwards, Hartke, Stokes, and Mayor Kepp. Nays, none. Motion carried. 5-0.

ORDINANCE #891-12-16 An Ordinance Establishing a Travel Reimbursement Policy in Accordance with the Local Government Travel Expense Control Act

After reviewing the ordinance, Commissioner Hartke made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

REPLACEMENT OF HEAT & AIR AT ANNEX BUILDING

City Clerk Evans said that the heat went out at the annex building and is not repairable. Evans said that she contacted both V & R Heating and Air as well as Sudkamp Plumbing, Heating, and Air but received only one quote. After reviewing the quote, Commissioner Hartke made a motion to have V & R replace the heating and air at the annex building in the amount of \$6,346 which would include a 10 year warranty on parts and labor. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

2017 COUNCIL MEETING SCHEDULE

City Clerk Evans handed out the schedule for 2017 council meetings. After discussing the second and fourth Mondays, Commissioner Edwards made a motion to accept the proposed schedule. The motion was seconded by Commissioner Lindley. Ayes, Commissioner Edwards, Hartke, Stokes, Lindley and Mayor Kepp. Nays, none. Motion carried. 5-0.

**FINANCE, COMMISSIONER HARTKE**  
TREASURER'S REPORT

After reviewing the treasurer's report, Mayor Kepp ordered the financial report to be placed into the files of the City Clerk.

**REGULAR CITY COUNCIL MINUTES**  
**PAGE -3-**  
**DECEMBER 12, 2016**

ORDINANCE # 888-12-16 An Ordinance Levying and Assessing the Taxes for the City of Neoga 2016

After reviewing the ordinance, Commissioner Hartke made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

**PUBLIC PROPERTY, COMMISSIONER STOKES**  
WASTE WATER TREATMENT PLANT

No report was given.

ORDINANCE #889-12-16 An Ordinance Authorizing the Execution of a Partial Release of Lease

After reviewing the ordinance, Commissioner Hartke made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

ORDINANCE #890-12-16 An Ordinance Authorizing the Sale of Real Property

After reviewing the ordinance, Commissioner Hartke made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

**STREETS & ALLEYS, COMMISSIONER EDWARDS**

IDOT AGREEMENT

Mayor Kepp updated the Council on the 2017 IDOT resurfacing of Rt. #45. Mayor Kepp said that he has met with Senator Righter regarding a number of things that need to be addressed along RT. #45, and there should be a meeting after the first of the year with the Effingham IDOT office, Representative Righter, and Mayor Kepp.

**HEALTH AND SAFETY, COMMISSIONER LINDLEY**

Commissioner Lindley informed the Council that the building located on the northwest corner of 6<sup>th</sup> and Chestnut was looking really good after they tuck-pointed and painted the building.

**PUBLIC COMMENTS**

Police Chief said that Officer Hartke has finished training and did very well.

**REGULAR CITY COUNCIL MINUTES**  
**PAGE -4-**  
**DECEMBER 12, 2016**

**EXECUTIVE SESSION**

Commissioner Edwards made a motion at 7:39 pm to move into executive session for Personnel - Section 2 (c) (1) – Employee hiring, firing, compensation, discipline and performance. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Edwards, Hartke, Stokes, Lindley and Mayor Kepp. Nays, none. Motion carried. 5-0.

**RECONVENED AND ROLL CALL**

The meeting was reconvened at 8:20 p.m. on a motion from Commissioner Edwards. The motion was seconded by Commissioner Lindley. Those present for roll call were: Commissioners Edwards, Hartke, Stokes, Lindley, and Mayor Kepp.

**PAY RAISES**

After a brief discussion, Commissioner Hartke made a motion to give all full time employees a 3% pay increase, but leave all part time employees the same rate for 2017. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

**CHRISTMAS BONUS**

After a lengthy discussion about bonuses, Commissioner Hartke made a motion to give all full time employees \$50 in Neoga bucks and a \$20 gift certificate for a ham or turkey from Neoga IGA. The motion was seconded by Commissioner Stokes. Ayes, Commissioner Hartke, Stokes, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

**ADJOURNMENT**

Commissioner Edwards made a motion to adjourn the meeting at 8:23 p.m. The motion was seconded by Commissioner Lindley. Ayes, Commissioners Edwards, Hartke, Stokes, Lindley, and Mayor Kepp. Nays, none. Motion carried. 5-0.

---

Brenda Evans, City Clerk

---

Date