

**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
FEBRUARY 26, 2018 AT 7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Tony Kepp. The Pledge of Allegiance was recited. Those present were: Commissioners Lindley, Edwards, Hartke, Groves, and Mayor Kepp. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Superintendent Tom Helm, Police Chief Andy Schabbing, Building Inspector Jeff Morrison, Nathaniel Delosia, Engineer Naren Patel, Zack Gresens, Michael Tappendorf, Valerio Firas, and Neoga News Editor Billie Chambers.

MINUTES

After reviewing the minutes, Commissioner Edwards made a motion to approve the regular and executive session minutes from February 12, 2018. The motion was seconded by Commissioner Lindley. Ayes, Commissioner Edwards, Hartke, Groves, Lindley, and Mayor Kepp. Nays, none. Motion carried. 5-0.

PUBLIC AFFAIRS, MAYOR KEPP

STRUCTURAL ENGINEER REPORT

City Clerk Evans told the council that the structural engineer sent a report back to them for the property located at 641 W. 6th Street. According to the report, the structure is in very good condition with new windows, roof, a geothermal heating & cooling system and updated electrical system, all installed from 2005 to 2010. Structural Engineer Mr. William Lueking reported that he felt the building will provide good service if the City of Neoga moves forward to purchase and use the facility for their programs. The inspection did not include a review of the electrical, heating, cooling, plumbing, and roof system. No discussion was held, so the report will be filed in the City Clerk's office.

PURCHASE OF 641 W. 6TH STREET

The Council discussed the property and the structural engineer's report at great length and proposed uses if they made an offer on the property. After additional discussion was held about future uses, Commissioner Edwards made a motion to offer \$100,000 for the property located at 641 W. 6th Street. The motion was seconded by Commissioner Lindley. Ayes, Commissioner Edwards, Hartke, Groves, Lindley, and Mayor Kepp. Nays, none. Motion carried. 5-0.

REGULAR CITY COUNCIL MINUTES

PAGE -2-

FEBRUARY 26, 2018

ILLINOIS ECONOMIC DEVELOPMENT ASSOCIATION DUES

City Clerk Evans told the Council that the IEDA is a statewide professional economic development association that supports advocacy, education and collaboration to enhance Illinois' global competitiveness. After a brief discussion, Commissioner Groves made a motion to pay the dues in the amount of \$250. The motion was seconded by Commissioner Edwards. Ayes, Commissioners Groves, Lindley, Edwards, Hartke, and Mayor Kepp. Nays, none. Motion carried. 5-0.

FINANCE, COMMISSIONER HARTKE

MONTHLY BILLS

After reviewing the bill list, Commissioner Hartke made a motion to pay the monthly bills as presented in the amount of \$100,559.92. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hartke, Groves, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

PUBLIC PROPERTY, COMMISSIONER GROVES

CMOM REVIEW

Engineer Narendra Patel discussed with the council the annual Capacity, Management, Operations, and Maintenance (CMOM) plan which is due for review. Patel explained that this is a yearly review, and the work would be the same as last year. Patel explained the scope of work, and that Superintendent Helm would again need to supply some data to him. The cost to complete the CMOM would be between \$1,900 and \$2,500. According to Patel, the final version would be completed by April 30, 2018. Superintendent Helm informed the Council that he was not able to do the review's extensive and complicated paperwork. Commissioner Hartke asked if this report could be done by Milano & Grunloh. Helm said that he has not checked with them to do it. After a brief discussion, Commissioner Groves made a motion to have Mayor Kepp sign the agreement to have Fehr Graham Engineering complete the CMOM due to the short time to have it completed; however, Commissioner Groves agreed that next year it should be looked at to have Milano & Grunloh bid on it also. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Groves, Lindley, and Edwards. Nays, Commissioner Hartke and Mayor Kepp. Motion carried. 3-2.

PURCHASE OF COMPUTER

Superintendent Helm told the Council that the computer at the waste water treatment plant crashed and is beyond repair. Helm explained that the computer was still running Windows 95, and he is requesting a new laptop. Helm gave the council quotes from SDS at \$1,310 for a laptop, and a desktop at \$1,243.99, and an Amazon quote of \$986.94 for a laptop. After a brief discussion, Commissioner Groves made a motion to purchase two

REGULAR CITY COUNCIL MINUTES

PAGE -3-

FEBRUARY 26, 2018

(2) laptop computers from SDS in the amount of \$1,310 each. The motion was seconded by Commissioner Hartke. Ayes, Commissioner Groves, Lindley, Edwards, Hartke, and Mayor Kepp. Nays, none. Motion carried. 5-0.

6TH STREET WATERMAIN DISTRIBUTION SYSTEM IMPROVEMENT BIDS

City Clerk Evans informed the Council that the bids were opened for the replacement of 6th Street water lines on Thursday February 22nd. Evans said the bids came in as follows:

- B & T Drainage, Inc. -----\$369,397.85
- American Fiber Construction, Inc.-----\$379,773.01
- Kieffer Bros Construction Co. -----\$381,338.00
- Fuller-Wente, Inc. -----\$409,808.10
- Wayne Lapinton Trucking -----\$420,164.63
- Walk Excavating -----\$455,647.25

Engineer Tappendorf told the Council that B & T had included all the required papers including the bond, and the figures were correct. Commissioner Hartke asked if they had ever worked with this company before. Tappendorf said that they had many times, and they were a very reliable company. After a brief discussion, Commissioner Groves made a motion to award the waterline replacement project to B & T Drainage in the amount of \$369,397.85. The motion was seconded by Commissioner Hartke. Ayes, Commissioner Groves, Lindley, Edwards, Hartke, and Mayor Kepp. Nays, none. Motion carried. 5-0.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

UPDATE

Commissioner Edwards told the Council that the public works department has been working on filling pot holes and will be working on the intersection of 6th & Wilson. They will also be cleaning ditches around town.

HEALTH AND SAFETY, COMMISSIONER LINDLEY

UPDATE

Commissioner Lindley said that he is still hoping to get the railroad tracks repaired this spring.

PUBLIC COMMENTS

Police Chief Andy Schabbing informed the Council that his department will be holding a Taser training in the next few days. Also, he is looking into a first aid class and AED training in the amount of \$60 per person. Schabbing will be getting additional information in the coming weeks. Schabbing is hoping to have a training in conjunction

REGULAR CITY COUNCIL MINUTES

PAGE -4-

FEBRUARY 12, 2018

with the Neoga fire and ambulance department, Neoga Police department, Cumberland County Sheriff Department and the Neoga School district regarding active shooters.

Public Works Superintendent Helm told the Council that he will be meeting with Milano & Grunloh engineer Lee Beckman regarding the storm drainage on east 6th Street on Thursday.

Building Inspector Jeff Morrison informed the council that he also reviewed the property located at 641 W. 6th Street and felt that it was in good shape as well. Also, he has approved demolition permits for the buildings that have been taken down which he thought has been a positive thing for Neoga.

EXECUTIVE SESSION

Commissioner Edwards made a motion at 7:41 pm to move into executive session for Purchase or Lease of Real Estate - Section 2 (c) (2) – Limited to actual setting of price for sale or lease of public property. The motion was seconded by Commissioner Lindley. Ayes, Commissioner Edwards, Hartke, Groves, Lindley, and Mayor Kepp. Nays, none. Motion carried. 5-0.

RECONVENED AND ROLL CALL

The meeting was reconvened at 7:53 p.m. on a motion from Commissioner Edwards. The motion was seconded by Commissioner Hartke. Those present for roll call were: Commissioners Edwards, Hartke, Groves, Lindley, and Mayor Kepp.

The Council then discussed each department within the city. They brainstormed on strengths, weaknesses, opportunities, and threats within the department. Additional discussions would take place at the next meeting.

ADJOURNMENT

Commissioner Hartke made a motion to adjourn the meeting at 9:36 p.m. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hartke, Groves, Lindley, Edwards, and Mayor Kepp. Nays, none. Motion carried. 5-0.

Brenda Evans, City Clerk

Date