



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
JULY 27, 2022**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Hartke. The Pledge of Allegiance was recited. Those present were Commissioners Helm, Hakman, Edwards, Groves, and Mayor Hartke. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Chief of Police Andy Schabbing, Superintendent Shawn Durbin, Attorney Tracy Willenborg, Engineer Lee Beckman, and Neoga News Editor Billie Chambers.

MINUTES

After reviewing the regular session minutes from June 27, 2022, Commissioner Edwards made a motion to approve the minutes as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Commissioner Groves abstained. Nays, none. Motion carried. 4-0.

EXECUTIVE SESSION

Commissioner Edwards made a motion to go into executive session at 7:02 p.m. for Litigation – Section 2 (c) (11) – Pending, probable or imminent litigation, and Sale or Lease of Real Estate – Section 2 (c)(6) – Limited to actual setting of price for sale or lease of public property. The motion was seconded by Commissioner Groves. Ayes, Commissioner Edwards, Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 5-0.

RECONVENED AND ROLL CALL

The meeting was reconvened at 7:34 p.m. by a motion from Commissioner Edwards and seconded by Commissioner Hakman. Those present for roll call were Commissioner Edwards, Groves, Helm, Hakman, and Mayor Hartke.

PUBLIC AFFAIRS, MAYOR HARTKE

ORDINANCE #1040-06-22 An Ordinance Amending Chapter 54 of the Code of Ordinances of the City of Neoga, Illinois (Manufactured Homes and Trailers)

City Clerk Evans explained that the ordinance would limit the age that a mobile home could be when brought into the trailer parks in Neoga. This limit is 10 years of age. Commissioner Groves said that he could understand the need for the age limit, and Commissioner Edwards agreed. Commissioner Hakman stated that he would rather see an age limit of 20 years, because in the 90's there were new

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regulations on how mobile homes were constructed. Hakman felt it was the city's obligation to offer low income housing. After a lengthy discussion, Commissioner Groves made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Groves, Edwards, and Mayor Hartke. Nays, Commissioner Helm and Hakman. Motion carried. 3-2.

ORDINANCE #1041-07-22 An Ordinance Adopting Procedures for Remote Participation

City Clerk Evans explained that the ordinance would allow a council member to attend a meeting remotely as long as a majority was present. After very little discussion, Commissioner Hakman made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Groves, Helm, and Mayor Hartke. Nays, none. Motion carried. 5-0.

ORDINANCE 1042-08-22 An Ordinance Authorizing the Sale of Real Estate

After reviewing the ordinance, Commissioner Edwards made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 5-0.

FINANCE, COMMISSIONER GROVES

TREASURER'S REPORT

City Treasurer Foor informed the Council that the auditors have asked that the council sign off on the treasurer's report. Commissioner Groves felt that it really was not necessary since it was in the minutes that the Council reviewed the treasurer's report, and it states that the report be filed in the Clerk's office. After reviewing the treasurer's report, and agreeing with Commissioner Groves, Mayor Hartke ordered that the treasurer's report be filed in the City Clerk's records.

MONTHLY BILLS

After reviewing the bill list, Commissioner Groves said that he felt it was redundant that the council has to sign off on the bill list, again because it is documented in the minutes that they were approved. After discussion about the bill list and little discussion about signing it, Commissioner Groves made a motion to pay the monthly bills as presented in the amount of \$158,163.45. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Groves, Helm, Hakman, Edwards, and Mayor Hartke. Nays, none. Motion carried. 5-0.

ORDINANCE #1043-07-22 An Ordinance Setting Forth a Budget of Estimated Receipts and Disbursements Making Appropriations for City Purposes of the City of Neoga, Cumberland County, Illinois, for the Fiscal Year 2023 Commencing on May 1, 2022, and Ending on April 30, 2023

After reviewing the ordinance, Commissioner Groves made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Groves, Helm, Hakman, Edwards, and Mayor Hartke. Nays, none. Motion carried. 5-0.

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PUBLIC PROPERTY, COMMISSIONER HAKMAN

PROJECT UPDATES

Engineer Lee Beckman updated the Council on the projects. Pay estimate #10 for the sewer plant was presented for approval with liquidated damages in the amount of \$165,000. Beckman also stated that the contractor did not approve Pay Estimates 8 & 9. The only other change on the projects were change orders 6B, 7A, 8A, 8B, 9B and 3C, which were all denied. Pay Estimates 9A and 10B were also presented for approval. Beckman noted again that Pay Estimates 8A and 9B for the RLF project were not approved by the contractor.

M & G PAY REQUEST #27631, #27733, & #27441

After reviewing the pay requests #27631, #27733, and #27441 from M & G, Commissioner Hakman made a motion to approve the pay request totaling \$19,894.25. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Groves, Helm, and Mayor Hartke. Nays, none. Motion carried. 5-0.

M & G PAY REQUEST #27687, #27725, #27751, #27290, #27373

After reviewing the pay requests #27687, #27725, #27751, #27290, #27373, Commissioner Hakman made a motion to approve the pay request in the amount of \$45,543.01. The motion was seconded by Commissioner Groves. Ayes, Commissioner Hakman, Edwards, Groves, Helm, and Mayor Hartke. Nays, none. Motion carried. 5-0.

TRANSFER SWITCH CONTROL BOARD

Superintendent Durbin explained that transfer switch control board was damaged at the wastewater treatment plant. He presented two quotes to repair it. One quote was from Pals Electric to replace and program the transfer switch control board in the amount of \$1,900. The other quote was from D & M Electric to replace the 400 AMP automatic transfer switch and labor in the amount of \$10,420. After reviewing the quotes, Commissioner Edwards made a motion to have Pals Electric replace the transfer control switch in the amount of \$1,900, and if the wiring harness and coil need replaced it would be an additional \$700. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Groves, Helm, Hakman, and Mayor Hartke. Nay, none. Motion carried. 5-0.

WASTEWATER TREATMENT PLANT PAY REQUEST #9A

After reviewing the pay request, Commissioner Hakman made a motion to pay the request in the amount of \$6,501.32; however, after applying liquidated damages in the amount of \$141,000 there would be no payment due. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Groves, Helm, and Mayor Hartke. Nays, none. Motion carried. 5-0.

WASTEWATER TREATMENT PLANT PAY REQUEST 10B

After reviewing the pay request, Commissioner Edwards made a motion to pay the request in the amount of \$26,700.70 minus the liquidated damages of \$165,000, leaving no payment. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 5-0

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WASTEWATER TREATMENT PLANT PAY REQUEST 10

After reviewing the pay request, Commissioner Edwards made a motion to pay the request in the amount of \$855.00 minus the liquidated damages of \$135,900, which means there wouldn't be a payment due. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 5-0

CLARIFIER DRAINPIPE REPAIRS

Superintendent Durbin explained to the council that the sewer jet head was stuck in the clarifier drainpipe due to a collapse. Durbin said the engineers are still receiving quotes for the repairs. This will be tabled.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

No report was given.

HEALTH AND SAFETY, COMMISSIONER HELM

Commissioner Helm said the fire department will be finishing the fire flow tests on Tuesday and Thursday.

DEPARTMENT HEAD REPORTS

City Administrator Evans handed out her report and informed the council that some of the dates have been adjusted, and some projects have been completed. Evans also mentioned that she does not have anything new on the building remodels, and she is still working on getting volunteers for the Community Center. Commissioner Groves mentioned it might be a good time to start working on next year's goals.

Chief of Police Schabbing informed the Council that the body cameras are up to date, and they have received the new medical bags. Schabbing said that he is talking with Shelby County about using their speed trailer to help slow down some vehicles. Schabbing said that he is also talking with Neoga school officials about a resource officer as well. Chief Schabbing said that there is a grant to pay 75% of the new officer's pay for the first three years and the fourth year would be on the city.

Commissioner Groves asked if Schabbing would be able to work with the school officials to prepare a presentation to the Council. Schabbing said he would try to get one done soon.

Superintendent Durbin reported that the department has been working on normal ditching, mowing, spraying and potholes.

ADJOURNMENT

Commissioner Helm made a motion to adjourn the meeting at 8:39 p.m. The motion was seconded by Commissioner Groves. Ayes, Commissioner Helm, Hakman, Edwards, Groves, and Mayor Hartke. Nays, none. Motion carried. 5-0.

Brenda Evans, City Clerk