



**REGULAR COUNCIL MEETING MINUTES OF THE  
CITY OF NEOGA  
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING  
533 CHESTNUT AVENUE, NEOGA, IL  
MAY 9, 2022**

## **CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Hartke. The Pledge of Allegiance was recited. Those present were Commissioners Helm, Hakman, Groves, and Mayor Hartke. Others present were City Administrator / Clerk Evans, City Treasurer Diana Foor, Superintendent Shawn Durbin, Police Chief Andy Schabbing, and Neoga News Editor Billie Chambers.

## **MINUTES**

After reviewing the regular session minutes from April 25, 2022, Commissioner Hakman made a motion to approve the minutes as presented. The motion was seconded by Commissioner Groves. Ayes, Commissioner Hakman, Groves, and Mayor Hartke. Commissioner Helm abstained. Motion carried. 3-0.

## **PUBLIC AFFAIRS, MAYOR HARTKE**

### NEOGA DAYS SPECIAL EVENT LIQUOR LICENSE

Mayor Hartke told the Council that the Neoga Days committee is requesting a special event liquor license for May 27<sup>th</sup> & 28<sup>th</sup> during the Neoga Days Celebration. After little discussion, Commissioner Groves made a motion to approve the special event liquor license for May 27<sup>th</sup> & 28<sup>th</sup>. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Groves, Hakman, and Mayor Hartke. Nays, Commissioner Helm. Motion carried. 3-1.

RESOLUTION #04-05-22     A Resolution Approving Preliminary Plat and Final Plat of Mel Workman Subdivision.

After reviewing the resolution, Commissioner Hakman made a motion to accept the resolution as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Hakman, Groves, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

### TEXTMYGOV PROGRAM

City Administrator Evans informed the Council that she confirmed that the TextMyGov program does require that residents sign up themselves by texting to an assigned number. They will be able to choose which announcements they would like to sign up for. Commissioner Groves asked if the department heads had time to even work with this program, and Police Chief Schabbing said that he thought it would be a good way to communicate with the public regarding tips, street problems, or complaints. After a brief discussion, Commissioner Groves made a motion to purchase the program.

## **REGULAR CITY COUNCIL MINUTES**

**PAGE -2-**

**MAY 9, 2022**

The motion was seconded by Commissioner Hakman. Ayes, Commissioner Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**ORDINANCE #1038-05-22** An Ordinance Authorizing Execution of Lease Agreement (Neoga Bucks Club)

After reviewing the ordinance, Commissioner Groves made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**ORDINANCE #1039-05-22** An Ordinance Amending the City of Neoga Personnel Policy and Procedures (Drug and Alcohol Policy)

After discussion on why the ordinance needs to be passed, Commissioner Groves made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Groves, Helm, Hakman, and Mayor Hartke. Nays, none. 4-0.

### **OLD SQUAD CAR**

Police Chief Schabbing discussed with the Council options on the old squad car once the new car is in service. Schabbing explained the new squad car should be in service no later than August 1<sup>st</sup>. The options for the old squad car would be to sell the car outright, trade it in, or keep it for part time employees to use. Commissioner Groves asked Chief Schabbing which was easiest. Chief Schabbing said the easiest thing to do is trade it in on the new squad car, but he wasn't sure how that would work. Schabbing said he would get additional information on trading it in and get back with the council.

## **FINANCE, COMMISSIONER GROVES**

### **TREASURER'S REPORT**

After reviewing the treasurer's report, Mayor Hartke ordered that the treasurer's report be filed in the City Clerk's records.

### **REVIEW OF THE RESERVE ACCOUNTS**

City Treasurer Foor gave the Council a printout of the current reserve fund balances. Foor asked the Council if they wanted to continue depositing the same dollar amount in the reserve accounts. The Council discussed what the money could be used for and when it might be needed. After a lengthy conversation, it was the consensus of the council to continue depositing the same amount each month into the accounts.

## **PUBLIC PROPERTY, COMMISSIONER HAKMAN**

### **REFUND OF SEWER CHARGES**

This was tabled until the next meeting.

## **REGULAR CITY COUNCIL MINUTES**

**PAGE -3-**

**MAY 9, 2022**

### **RESETTING OF CEMETERY MARKERS**

City Clerk Evans informed the Council that there were numerous markers at the Neoga Memorial Cemetery that have fallen over or are leaning due to the winter freeze. Evans said that usually the Council spends approximately \$3,000 per year to maintain the headstones; however, there haven't been any repaired in the past 3 or 4 years. Evans said the quote came back from Adam's Memorial in the amount of \$7,000 to \$8,300. Commissioner Hakman made a motion to proceed with repairing the markers in the amount of \$8,300. The motion was seconded by Commissioner Groves. Ayes, Commissioner Hakman, Groves, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

### **REPAIRS AND REPLACING OF FLAG POLES**

City Clerk Evans gave the Council an estimate for repairing the flag poles. Evans explained that the City and the Community Center flagpoles need new parts, the Sitting Park needs new poles, and the cemetery needs a new solar light. Superintendent Durbin said that the Sitting Park pole is fine, but it is harder to lower than the other poles. After a brief discussion, this was tabled until later.

## **STREETS AND ALLEYS, COMMISSIONER EDWARDS**

No report was given.

## **HEALTH AND SAFETY, COMMISSIONER HELM**

No report was given.

## **DEPARTMENT HEAD REPORTS**

- City Administrator handed out the department goal list and asked if there were any questions. Commissioner Groves requested that the dates be adjusted to show new deadlines.
- Chief Schabbing reviewed his report with the council and informed them that the department has received over 150 calls with more mental health calls than usual.
- Superintendent Durbin reviewed his report with the council and told them the lift station at The Depot has been rehabbed; the drainage tile installation on Jennings and 6<sup>th</sup> Street will begin on Wednesday; painted the no parking lanes on W. 6<sup>th</sup> Street and installed No Parking signs; and he is still looking for someone to work part time on mowing. Commissioner Groves told Durbin that he was very impressed with his report.

## **PUBLIC COMMENTS**

There was no public comment.

## **EXECUTIVE SESSION**

Commissioner Hakman made a motion to move into executive session at 8:03 pm for Personnel – Section 2 (c)(1) – employee hiring, firing, compensation, discipline and performance; Sale or Lease of Real Estate – Section 2 (c)(6) – limited to actual setting of price for sale or lease of public property; Purchase or Lease of Real Estate – Section (c)(5) – includes general discussion of whether land should be purchased or leased by the public body. The motion was seconded by Commissioner Groves.

**REGULAR CITY COUNCIL MINUTES**

**PAGE -4-**

**MAY 9, 2022**

Ayes, Commissioner Hakman, Groves, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**RECONVENED AND ROLL CALL**

The meeting was reconvened at 8:26 p.m. on a motion from Commissioner Helm. The motion was seconded by Commissioner Hakman. Those present for roll call were Commissioners Helm, Hakman, Groves, and Mayor Hartke. Nays, none. Motion carried. 4-0.

Commissioner Groves made a motion to hire Dave Coen as a part time public works employee at \$12 per hour. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**ADJOURNMENT**

Commissioner Groves made a motion to adjourn the meeting at 8:28 p.m. The motion was seconded by Commissioner Helm. Ayes, Commissioner Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

---

Brenda Evans, City Clerk