

**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
FEBRUARY 24, 2020**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Pro-tem Groves. The Pledge of Allegiance was recited. Those present were: Commissioners Helm, Hakman, Edwards, and Mayor Pro-tem Groves. Others present were City Clerk Evans, Police Chief Andy Schabbing, Building Inspector Jeff Morrison, Engineer Lee Beckman, Economic Development Resources (EDR) Representatives Eugene Norber and Daniel Schmidt, and Neoga News Editor Billie Chambers.

MINUTES

After reviewing the regular session minutes from February 10, 2020, Commissioner Edwards made a motion to approve the minutes as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Pro-temim Groves. Nays, none. Motion carried. 4-0.

PUBLIC AFFAIRS, MAYOR HARTKE

MUNICODE SUPPLEMENTS

City Clerk Evans told the Council that Municode is the company that codifies ordinances into code form and sends supplements for the code books that she gave them when they were elected. Evans explained that the ordinances haven't been updated for several years, and this would bring everything up to date. The cost would be \$8,330.88. Motion by Commissioner Edwards to proceed with the update. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Pro-tem Groves. Nays, none. Motion carried. 4-0.

ORDINANCE #958-02-2020 An Ordinance Amending Article II of Chapter 38 of the Code of Ordinances of the City of Neoga, Illinois

After reviewing the ordinance, Commissioner Edwards made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Pro tem Groves. Nays, none. Motion carried. 4-0.

REGULAR CITY COUNCIL MINUTES

PAGE -2-

FEBRUARY 24, 2020

HOUSING GRANT APPLICATION

City Clerk Evans told the Council that Coles County Regional Planning has contacted her about a new housing grant that, if awarded, could help qualified homeowners with repairs to their homes. Evans said that this grant would be available to anyone within the corporate limits. With little discussion, Commissioner Edwards made a motion to have Coles County Regional Planned proceed with the application. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Pro-tem Groves. Nays, none. Motion carried. 4-0.

FINANCE, COMMISSIONER GROVES

MONTHLY BILLS

After reviewing the bill list, Commissioner Helm made a motion to pay the monthly bills as presented in the amount of \$99,109.02. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Helm, Hakman, Edwards, and Mayor Pro-tim Groves. Nays, none. Motion carried. 4-0.

PUBLIC PROPERTY, COMMISSIONER HAKMAN

PROJECT UPDATES FROM LEE BECKMAN

SEWER PLANT: The Preliminary Engineering Report was sent to the IEPA on May 11, 2017. The IEPA did call recently, and they are reviewing the project. The sewer application was funded at \$500,000, and Jaime Rabins, is working on the project with the IEPA.

SAFE ROUTES TO SCHOOL: Nothing has changed since last month.

BRIGHTON CABINETS: The plans to improve the drainage were sent to IDOT in September of 2016. This project has movement, and will hopefully be done this year. The state has completed the environmental and, plans have been submitted to the state for review and approval. A letting should be scheduled in late March.

CDAP WATER GRANT: DCEO had a grant writing workshop in February with grants due on July 30th. Beckman gave the Council a map showing the proposed grant application area and explained this grant will be applied for later this year.

STATE GRANT (\$100,000): They have “reactivated” the grant and quarterly Reports are being completed. This money will be used with the RLF project, and Beckman explained where the state grant will be expended on the map.

REGULAR CITY COUNCIL MINUTES

PAGE -3-

FEBRUARY 24, 2020

ITEP: Based upon current ITEP information, only Preliminary Engineering 1 (PE 1) will be required. With additional funds coming from gas taxes, gaming, marijuana, etc., IDOT has cancelled the applications due in December and moved the applications to be due next summer and have added \$50 million to the ITEP Program. Application details are forthcoming. The Joint Agreement has been approved and executed by the City. We are now waiting on execution by IDOT.

RLF PROJECT: Beckman gave a map and estimate for the Revolving Loan Funds (RLF) project. The City has secured administration and engineering services. The grant agreement has been executed and is back from DCEO. Design has started with the field survey completed. Plans and right-of-way documents have been started.

TIF REDEVELOPMENT PLAN EAST

Economic Development Resources (EDR) Representatives Daniel Schmidt explained to the Council that the Neoga East Redevelopment Project Area Tax Increment Financing (TIF) Plan has been completed, and he presented it to the council. Schmidt explained that the area as a whole meets the statutory requirements as a “Redevelopment project area”, exceeds the statutory minimum size of 1.5 acres, is contiguous and is contained with a single perimeter boundary, all properties included in the area will substantially benefit from being included in the Area, is located within the city limits of Neoga, the Plan conforms to the Comprehensive Plan for the development of the municipality as a whole and has not been subject to growth and development through investment by private enterprise and would not reasonably be anticipated to be developed or redeveloped without the adoption of the Plan. After Mr. Schmidt presented the TIF Redevelopment Plan East, Commissioner Hakman made a motion to place the plan on file for inspection by the public. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Pro-tim Groves. Nays, none. Motion carried. 4-0.

TIF REDEVELOPMENT PLAN WEST

Mr. Schmidt explained this plan also meets the statutory requirements as a “Redevelopment project area”, just as the previous plan did. This plan contains 11 improved parcels and one vacant parcel. The plan is generally bounded on the north by 6th Street, on the south by Trowbridge Road, on the east by Cedar Avenue, and on the west by a line 440 feet to the west of the eastern property line of parcel 06-07-300-002. After Schmidt finished explaining the plan, Commissioner Hakman made a motion to place the TIF Redevelopment Plan West on file for inspection by the public. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Pro tem Groves. Nays, none. Motion carried. 4-0.

REGULAR CITY COUNCIL MINUTES

PAGE -4-

FEBRUARY 24, 2020

TRANE INVOICE FOR HEAT PUMP REPAIRS

City Clerk Evans explained to the Council that the Trane system at the Community Center needs to have some repairs done in a couple locations. The cost to repair the system is \$3,985. After a brief discussion, Commissioner Hakman made a motion to have the repairs done at a cost of \$3,985. The motion was seconded by Commissioner Helm. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Pro-tiim Groves. Nays, none. Motion carried. 54-0.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

MFT 2020

Commissioner Edwards told the Council that he didn't have anything to report; however, he will be working with Superintendent Durbin to look at this year's MFT.

HEALTH AND SAFETY, COMMISSIONER HELM

PURCHASE OF NEW METERS

Commissioner Helm said he didn't have anything on the agenda, but he thought the Council should start thinking about replacing meters in the next few years. City Clerk Evans said that she had that discussion with Superintendent Durbin recently and will be getting quotes to replace the meters.

PUBLIC COMMENTS

Chief of Police Schabbing told the Council that he is waiting to apply for grants once they open.

Building Inspector Morrison told the Council that he is still working with the City Attorney on the ordinances.

ADJOURNMENT

Commissioner Edwards made a motion to adjourn the meeting at 7:31p.m. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Pro-tem Groves. Nays, none. Motion carried. 4-0.

Brenda Evans, City Clerk

Date