



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
JULY 13, 2020**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Pro-tem Groves. The Pledge of Allegiance was recited. Those present were: Commissioners Edwards, Helm, and Mayor Pro-tem Groves. Commissioner Hakman and Mayor Hartke were absent. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Building Inspector Jeff Morrison, Doug Baker, and Neoga News Editor Billie Chambers.

MINUTES

After reviewing the regular session and public hearing minutes from June 22, 2020, Commissioner Edwards made a motion to approve the minutes as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioners Edwards, Helm, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

PUBLIC AFFAIRS, MAYOR HARTKE

ORDINANCE #976-07-20 An Ordinance Authorizing Second Amendment to a Contract for Private Development Pursuant to the City of Neoga, Illinois, Redevelopment Plan for Tax Increment Area (Varner & Rawlings, Inc.)

After reviewing the ordinance, Commissioner Edwards made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

ORDINANCE #977-07-20 An Ordinance Authorizing Second Amendment to a Contract for Private Development Pursuant to the City of Neoga, Illinois, Redevelopment Plan for Tax Increment Area (G & M Restoration, LLC)

After reviewing the ordinance, Commissioner Edwards made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

WATER AND SEWER RATE INCREASE AND LATE FEES

City Clerk Evans reminded the Council that in April they decided to suspend the water and sewer rate increase, as well as the late fees. Evans asked if the Council wanted to reinstate the increase and / or the late fees. After little discussion, Commissioner Helm made a motion to continue

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with the suspension of the rate increase but reinstate the late fees for any water and sewer bills that have not been paid by the 15th of each month. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Helm, Edwards, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

PUBLIC WORKS / POLICE DEPARTMENT DOOR

City Clerk Evans presented two quotes for replacement of the front door as follows:

Dan's Glass \$2,495
Glass Cutters \$1,943

After a brief discussion, Commissioner Edwards made a motion to have Glass Cutters replace the door. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0

YEARLY RAFFLE LICENSE

City Clerk Evans informed the Council that the City has a raffle license fee of \$10 per raffle. Evans explained that some groups and businesses have multiple raffles per year, and they would like to have a yearly license option. With little discussion, Commissioner Edwards made a motion to create a yearly raffle license for \$150. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

ORDINANCE #978-07-20 An ordinance Amending the City of Neoga Personnel Policy and Procedures (Sexual Harassment Policy)

Mayor Pro-tem Groves told the Council that this ordinance was mandated by the State of Illinois and approved by the City Attorney. Commissioner Edwards made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

FINANCE, COMMISSIONER GROVES

TREASURER'S REPORT

After a brief discussion, Mayor Pro-tem Groves ordered that the treasurer's report be filed in the City Clerk records.

APPROPRIATION ORDINANCE

The Council reviewed the proposed appropriation ordinance and decided to proceed with placing it on the next agenda

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PUBLIC PROPERTY, COMMISSIONER HAKMAN

COMMUNITY CENTER

City Clerk Evans told the Council that she was asked to discuss with the Council the possibility of waiving the rental fees for non-for-profit organizations, youth activities, church activities, and school functions at the Community Center. After a lengthy discussion, no motion was made.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

DARAD PAY ESTIMATE #1

Commissioner Edwards explained the engineer's payment estimate #1 from Darad Inc., was for work already completed on the Rt. #45 Drainage Project. After no questions were asked, Commissioner Helm made a motion to pay the invoice in the amount of \$18,787.88. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Helm, Edwards, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

Commissioner Edwards mentioned that 4th and 5th Streets need sand spread on them to absorb the excess oil. Evans said that she would notify Superintendent Durbin.

HEALTH AND SAFETY, COMMISSIONER HELM

No report was given.

PUBLIC COMMENTS

Building Inspector Morrison told the Council that City Attorney Willenborg should have the rough draft of the zoning ordinance by the next meeting.

EXECUTIVE SESSION

Commissioner Edwards made a motion to go into executive session at 7:19 p.m. for Personnel – Section 2 (C)(1) – Employee hiring, firing, compensation, discipline, and performance. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

RECONVENED AND ROLL CALL

The meeting was reconvened at 7:27 p.m. on a motion from Commissioner Edwards. The motion was seconded by Commissioner Helm. Those present for roll call were: Commissioners Edwards, Helm, and Mayor Pro-tem Groves.

Commissioner Edwards made a motion to hire Trenton Moore part time to mow for the public works department at \$10 per hour. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Groves. Nays, none. Motion carried. 3-0.

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ADJOURNMENT

Commissioner Helm made a motion to adjourn the meeting at 7:30 p.m. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Helm, Edwards, and Mayor Pro-tem Groves. Nays, none, Motion carried. 3-0.

Brenda Evans, City Clerk

Date