

**REGULAR COUNCIL MEETING MINUTES OF THE  
CITY OF NEOGA  
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING  
533 CHESTNUT AVENUE, NEOGA, IL  
JUNE 24, 2019**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Hartke. The Pledge of Allegiance was recited. Those present were: Commissioners Edwards, Helm and Mayor Hartke. Commissioner Groves and Hakman were absent. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Police Chief Andy Schabbing, Superintendent Shawn Durbin, Building Inspector Jeff Morrison, Engineer Lee Beckman, Angie Durbin, Scott Shumard, Brad Foor, and Neoga News Editor Billie Chambers.

**MINUTES**

After reviewing the regular session minutes, Commissioner Edwards made a motion to approve the regular session minutes from June 10, 2019. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Hartke. Ayes, none. Motion carried. 3-0.

**PUBLIC AFFAIRS, MAYOR HARTKE**

YEARS OF SERVICE AWARDS

Mayor Hartke presented Years of Service awards to Travis Haskett for 1 year, Shawn Durbin for 5 years, and Brenda Evans for 25 years. Hartke thanked each one for their loyalty and dedication to the City of Neoga.

APPOINTMENT OF DEPARTMENT HEADS

Mayor Hartke told the Council that the current department heads have been working hard and have shown that they can handle their appointed positions with the City of Neoga. Mayor Hartke asked if anyone had any comments, and Commissioner Helm said that he agreed with Mayor Hartke and made a motion to appoint the following department heads:

City Administrator & Clerk – Brenda Evans at \$61,313.59

City Treasurer – Diana Foor at \$54,902.98

Chief of Police – Andy Schabbing at \$48,956.14

Public Works Superintendent Shawn Durbin at \$47,350.00

After a brief discussion Commissioner Edwards seconded the motion. Ayes, Commissioner Helm, Edwards, and Mayor Hartke. Nays, none. Motion carried. 3-0.

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### **PURCHASE OF SERVER**

The Council reviewed a quote that City Treasurer Diana Foor gave to them regarding the purchase of a new server. Foor explained that the current server was getting older, and in the near future Windows will no longer be supporting the system. The police department videos are filling up the space on the current server. Treasurer Foor explained that she asked Brad Foor for recommendations on the type of server to purchase. Mayor Hartke asked Brad Foor to explain the quote in detail. Mr. Foor said that he has given the City four options:

1. 4 solid state hard drives which will be faster and has two power supplies in the event the one power supply would go down. Cost \$7,961.14
2. 3 solid state hard drives and one power supply with a cost of \$6,465.32
3. 3 mechanical drives which are slower, and one power supply for \$6,505.92
4. 3 mechanical drives that are even slower, and one power supply for \$5,468.88

After a lengthy discussion, Commissioner Edwards made a motion to purchase option #1 for \$7,961.14 plus two backup drives. Commissioner Helm seconded the motion. Ayes, Commissioner Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 3-0.

### **FIRE SAFE DOORS AT COMMUNITY CENTER**

City Clerk Evans asked the Council to table this due to there being additional changes. It was agreed to wait to purchase any fire safe doors.

## **FINANCE, COMMISSIONER GROVES**

### **MONTHLY BILLS**

After reviewing the bill list, Commissioner Edwards made a motion to pay the monthly bills as presented in the amount of \$215,715.37. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 3-0.

## **PUBLIC PROPERTY, COMMISSIONER HAKMAN**

### **MILANO & GRUNLOH ENGINEERS PROJECT UPDATE**

Engineer Lee Beckman distributed the monthly project updates for June. Beckman explained the projects, but everything was the same as last month.

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**STREETS AND ALLEYS, COMMISSIONER EDWARDS**

**TREE REMOVAL**

Superintendent Durbin gave out a list of trees that need to be trimmed or removed. After a brief discussion about the trees Commissioner Edwards made a motion to keep the tree at 691 E. 7<sup>th</sup> Street, Trim the trees at 522 E. 6<sup>th</sup> & 366 Walnut, and remove the tree at 8<sup>th</sup> & Cedar Avenue. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 3-0.

**2019 MFT**

**RESOLUTION #02-06-19** A Resolution for Maintenance Under the Illinois Highway Code

After reviewing the resolution, Commissioner Helm made a motion to accept Resolution 02-06-19 as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Helm, Edwards, and Mayor Hartke. Nays, none. Motion carried. 3-0.

**HEALTH AND SAFETY, COMMISSIONER HELM**

Commissioner Helm reminded the public works department to continue to spray for mosquitos monthly.

**PUBLIC COMMENTS**

Public Works Superintendent Durbin told the Council that one of the pumps along Rt. #45 was allowing surface water into the system. Durbin would like to open up all the pumps to double check them; however, they are in the farmer's field, and it would have to wait until the crops are out.

Building Inspector Morrison told the Council that the Zoning Board had a public hearing, and they will have recommendations for them at the next meeting.

**ADJOURNMENT**

Commissioner Edwards made a motion to adjourn the meeting at 7:46 p.m. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 3-0.

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Brenda Evans, City Clerk

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Date