



**REGULAR COUNCIL MEETING MINUTES OF THE  
CITY OF NEOGA  
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING  
533 CHESTNUT AVENUE, NEOGA, IL  
JUNE 28, 2021**

### **CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Hartke. The Pledge of Allegiance was recited. Those presents were: Commissioners Edwards, Helm, Hakman, and Mayor Hartke. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Chief of Police Andy Schabbing, Superintendent of Public Works Shawn Durbin, Engineer Lee Beckman, Neoga News Editor Billie Chambers, David Floyd, and Amy Gentry.

### **MINUTES**

After reviewing the regular and executive session minutes from May 24, 2021, Commissioner Edwards made a motion to approve the minutes as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioners Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

### **PUBLIC AFFAIRS, MAYOR HARTKE**

#### 2021 CMOM AGREEMENT

After reviewing the 2021 CMOM agreement with Fehr Graham Engineers, Commissioner Helm made a motion to approve the agreement in the amount of \$3000. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Helm, Hakman, Edwards, and Mayor Hartke. Nays, none. Motion carried. 4-0.

#### DELTA DENTAL INSURANCE RENEWAL

City Clerk Evans told the Council that the Delta Dental Insurance renewal quotes came in at the same rate as last year. After a brief discussion, Commissioner Edwards made a motion to continue with the Delta Dental insurance for the employees at \$23.91 per month and Delta Vision at \$5.61 per employee. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

#### TIF APPLICATION FOR FREE METHODIST CHURCH

City Clerk Evans informed the Council that the Free Methodist Church has requested TIF funds for a new roof, parking lot, and sign in the amount of \$108,347. Evans said that she would like guidance on proceeding to send the application to the attorney for a contract or not. Mr. Floyd explained that the church funds are down due to Covid, and they do not have the funds to pay for the repairs on their own. Commissioner Hakman

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said that he has concerns about giving TIF money to property owners that will not be contributing to the TIF funds through property taxes. Commissioner Hakman would like the Council to review the TIF policy and set some goals and/or target projects before they give out any more TIF funds. Mayor Hartke said that if the Council wants to do that, they should have it done as soon as possible so that the TIF applicants are not waiting exceptionally long. It was the consensus of the Council that Commissioner Hakman would review other community TIF policies and send them to City Clerk Evans.

### **TIF APPLICATION FOR DAVE ANTRIM**

City Clerk Evans told the Council that Dave Antrim is requesting funds for the Depot Restaurant in the amount of \$71,334.75. It was the consensus of the Council to table this application as well.

**ORDINANCE #1010-06-21** An Ordinance Authorizing Execution of Lease Agreement (Modern Family Dinners, LLC)

Commissioner Edwards made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

### **POLICE DEPARTMENT RIDE-ALONG POLICY**

Police Chief Andy Schabbing presented to the Council a ride-along policy for their approval. Schabbing explained that Effingham Police Department's ride-along policy has extremely strict regulations, some of which are that applicant must be college age and enrolled in law enforcement, and they must be approved by the Chief. After a lengthy discussion, Commissioner Edwards recommended this be tabled until more information is received.

### **IML CONFERENCE**

City Clerk Evans told the Council that the 2021 IML conference will be held in September at the Chicago Hilton. After a brief discussion, Commissioner Edwards said that Evans and Foor usually bring good information back each year and he made a motion for Evans and Foor to attend the conference. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

## **FINANCE, COMMISSIONER GROVES**

### **TREASURER'S REPORT**

After a brief discussion, Mayor Hartke ordered that the treasurer's report be filed in the City Clerk records.

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### **MONTHLY BILLS**

After reviewing the bill list, Commissioner Hakman made a motion to pay the monthly bills as presented in the amount of \$323,713.50. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

## **PUBLIC PROPERTY, COMMISSIONER HAKMAN**

### **UPDATE ON PROJECTS**

Engineer Beckman updated the Council on the following projects:

**Sewer plant:** Sludge removal from Cells 1, 2, and 3 have been completed. Change orders 1, 2, and 3 have been approved. Pay Estimate #1 for \$63,000 and pay estimate #2 for \$144,000 have been approved.

**CDAP Water Grant:** The application was submitted to DCEO on September 30, 2020. The grant was not funded and will be reapplied for on August 3, 2021. They still need letters from area residents regarding the quality of water.

**State Grant:** Quarterly reports are being completed, and the money will be used with the RLF project.

**ITEP:** Nothing new to report.

**RLF & State Grant:** Pay estimates 3B (\$118,164.04) and 4A (\$34,450.56) were given to the Council for review and approval.

### **WASTEWATER TREATMENT PLANT PROPOSED ADDITIONS**

Engineer Beckman explained the wastewater treatment plant additions. Beckman told the Council that the additions included a mower purchase (tractor and bushhog), spare 250 GPM pump for WWTP lift station, spare parts for WWTP lift stations, replacement pump accessories for the overflow lift stations, cellular based alarm system for 6 lift stations, and a complete retrofit of the truck stop lift station for a total of \$169,638.75. After a brief discussion, Commissioner Hakman made a motion to approve the additions in the amount of \$169,638.75. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**ORDINANCE #1004-05-21** An Ordinance Indefinitely Delaying the Effective Date of an Increase of Water Rates and Sewer Rates in the City of Neoga, Illinois.

Commissioner Edwards made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

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ORDINANCE #1009-06-21 An Ordinance Authorizing Execution of Lease Agreement  
(Cumberland County Emergency Telephone System Board)

Police Chief Schabbing explained that the ordinance is allowing new radio equipment to be installed on the Neoga water tower. Commissioner Hakman made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

RESOLUTION #04-06-21 A Resolution of Support and Commitment of Local Funds

Commissioner Hakman made a motion to approve the resolution to commit \$80,000 for the new water lines on the east side of Neoga. The motion was seconded by Commissioner Helm. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**CHANGE ORDER 4A**

Engineer Beckman explained the change order 4A is to add 24 new water meters, 10 – 1” service reconnections, 1 – 1 ½” service reconnection, and 2 – 2” service reconnections in the amount of \$50,500. Commissioner Hakman made the motion to approve the change order as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**CHANGE ORDER 3B**

Engineer Beckman explained that change order 3B was an addition of compaction of existing material and deletion of the trench backfill. This change order will not increase or decrease the cost of the project. Commissioner Hakman made the motion to accept change order 3B as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**PAY REQUEST 4A**

After reviewing the pay request, Commissioner Hakman made a motion to approve the request in the amount of \$34,450.56. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

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### **PAY REQUEST 3B**

After reviewing the pay request, Commissioner Hakman made a motion to approve the request in the amount of \$118,166.04. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

### **VANDEVANTER INVOICE #1420645**

Commissioner Hakman made a motion to pay the Vandevanter invoice in the amount of \$9,193 for the purchase of a spare pump. The motion was seconded by Commissioner Helm. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

### **VANDEVANTER INVOICE #1420628**

Commissioner Hakman made a motion to pay the Vandevanter invoice in the amount of \$1,272.75 for spare parts. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

### **FULLER-WENTE, INC QUOTE**

City Clerk Evans told the Council that Fuller-Wente gave us a quote to install a water line along Jennings Avenue; however, the quote included materials for the project. Evans explained that Superintendent Durbin ordered the materials for the project already, so Fuller-Wente will be resubmitting the quote.

The Council also asked to get estimates to install culvert along the ditch area for drainage. Another request was to see if AmerenCIPS would install gas along Jennings Avenue and Walk Avenue as well.

## **STREETS AND ALLEYS, COMMISSIONER EDWARDS**

### **2021 MFT Program**

Commissioner Edwards told the Council that the initial estimate to oil and chip the streets came in at over \$180,000 due to the increase in oil. Edwards said that they scaled back the number of streets, and the new estimates will be approximately \$150,000. It was the consensus of the Council to proceed with bidding to oil and chip the current list of streets.

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**HEALTH AND SAFETY, COMMISSIONER HELM**

Commissioner Helm informed the Council that he is still concerned about the property at 452 Locust since it had not been demolished yet. It was the consensus to look at demolishing the building.

**PUBLIC COMMENTS**

None were heard.

**EXECUTIVE SESSION**

Commissioner Edwards made a motion to move into executive session at 8:36 p.m. for Litigation – Section 2 (c)(11) – Pending, probable or imminent litigation as well as Purchase or Lease of Real Estate – Section 2 (c)(4) – includes general discussion of whether land should be purchased or leased by the public body. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

**ADJOURNMENT**

Commissioner Edwards made a motion to adjourn the meeting at 9:59 p.m. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

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Brenda Evans, City Clerk

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Date