



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
MAY 24, 2021**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Pro-tem Hakman. The Pledge of Allegiance was recited. Those present were: Commissioners Helm, Edwards, and Mayor Pro-tem Hakman. Commissioner Groves and Mayor Hartke were absent. Others present were City Treasurer Diana Foor, Building Inspector Jeff Morrison, Engineer Lee Beckman, Engineer Narendra Petal, and Neoga News Editor Billie Chambers.

MINUTES

After reviewing the regular and executive session minutes from May 10, 2021, Commissioner Helm made a motion to approve the minutes as presented. The motion was seconded by Mayor Pro-tem Hakman. Ayes, Commissioner Helm and Mayor Pro-tem Hakman. Commissioner Edwards abstained. Nays, none. Motion carried. 3-0.

PUBLIC AFFAIRS, MAYOR HARTKE

TREE REPLACEMENT PROGRAM

City Clerk Evans informed the Council that she has briefly reviewed some tree replacement programs from other communities, but there are many options to choose from. Evans asked the Council for guidance on what they wanted to look at. It was the consensus of the council to talk about it again when they entire council is in attendance.

2021 CMOM AGREEMENT

Narendra Petal, Engineer for Fehr Graham, discussed with the Council this years CMOM agreement. Petal explained that with the new RLF project, one of the main problem areas will be corrected. Commissioner Helm asked “how long will the city be required to complete the CMOM for IEPA?” Engineer Petal said that the CMOM is a report that is required every year, and although the report will be smaller since the problem areas will be corrected, it will still need to be completed each year. Petal explained that this report will stay inhouse in the event IEPA does an inspection and they ask for the report. Petal also expected the report to be completed by the end of August. No action was taken. It will be placed on the next agenda.

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WATTS COPIER / PRINTER LEASE

City Clerk Evans told the Council that the police department copier is having multiple problems, and one of the printers is expensive to operate. Watts Copier submitted a proposal for a new printer in the police department, the city clerk's office, and a copier in the city building. After reviewing the proposal, Commissioner Edwards made a motion to update the copier and printers in the police department and municipal building. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

ORDINANCE #1006-05-21 An Ordinance Authorizing Fourth Amendment to a Contract for Private Development Pursuant to the City of Neoga, Illinois, Redevelopment Plan for Tax Increment Area (Varner & Rawlings, Inc.)

After reviewing the ordinance, Commissioner Edwards made a motion to accept the ordinance as presented. The motion was seconded by Mayor Pro-tem Hakman. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

ORDINANCE #1007-05-21 An Ordinance Authorizing Fifth Amendment to a Contract for Private Development Pursuant to the City of Neoga, Illinois, Redevelopment Plan for Tax Increment Area (G & M Restoration, LLC)

After reviewing the ordinance, Commissioner Edwards made a motion to accept the ordinance as presented. The motion was seconded by Mayor Pro-tem Hakman. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

ORDINANCE #1008-05-21 An Ordinance Authorizing Grant of Easement

After reviewing the ordinance, Mayor Pro-tem Hakman made a motion to accept the ordinance to grant an easement to AmerenCIPS at the wastewater treatment plant. The motion was seconded by Commissioner Helm. Ayes, Mayor Pro-tem Hakman, Commissioner Helm and Edwards. Nays, none. Motion carried. 3-0.

FINANCE, COMMISSIONER GROVES

MONTHLY BILLS

After reviewing the bill list, Commissioner Edwards made a motion to pay the monthly bills as presented in the amount of \$279,991.19. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

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PUBLIC PROPERTY, COMMISSIONER HAKMAN

Engineer Beckman updated the Council on the active projects as follows:

Sewer Plant - Sludge has been removed from cells 1, 2, and 3. Change Order #3 for an increase of \$10,400 is needing to be approved. Also, approval is needed for pay estimate #1 for \$63,000 and pay estimate #2 for \$144,000.

Safe Routes to School – nothing has changed.

Brighton Cabinets – nothing has changed.

CDAP Water Grant – since the grant was not funded, they will be reapplying in August 2021.

State Grant (\$100,000) – Nothing has changed.

ITEP – nothing has changed.

RLF & State Grant Project – Change Orders 2B, 2C, and 3A need approval for a 90-day contract extension.

PAY REQUEST FOR SEWER PLANT PROJECT

After Engineer Beckman's update, Commissioner Helm made a motion to approve Pay Estimate #1 for \$63,000. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Helm, Edwards, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0

Pay Estimate #2 was reviewed by the Council and Commissioner Edwards made a motion to pay the estimate for \$144,000. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

PAY REQUEST FOR RLF PROJECT

After reviewing the pay request from Milano & Grunloh, Commissioner Edwards made a motion to pay the request in the amount of \$13,326 for invoice #26438. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

The Council also reviewed another pay request from Milano & Grunloh, and Commissioner Edwards made a motion to pay the request in the amount of \$6,488.75 for invoice #26452. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

Change order #3 for the wastewater treatment plant was presented in the amount of \$10,400. Commissioner Edwards made the motion to approve the change order in the amount of \$10,400. The motion as seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

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CHANGE ORDERS

Change order 2B, 2C, and 3A was discussed by the Council, and Commissioner Edwards made the motion to grant the 90-day extension to the contractor. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

PART-TIME EMPLOYEE HIRE

After little discussion regarding the hiring of a part time employee in the public works department, Commissioner Edwards made the motion to hire Trenton Moore at \$12 per hour with a maximum of 35 hours per week. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

HEALTH AND SAFETY, COMMISSIONER HELM

No report was given.

PUBLIC COMMENTS

Building Inspector Jeff Morrison informed the council that the Zoning Board approved the proposed zoning changes, and a public hearing will be held on July 12, 2021.

EXECUTIVE SESSION

Commissioner Edwards made a motion to go into executive session at 7:38 p.m. for Personnel – Section 2 (c) (1) – Employee hiring, firing, compensation, discipline, and performance. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.

RECONVENED AND ROLL CALL

The meeting was reconvened at 7:45 p.m. on a motion from Commissioner Edwards. The motion was seconded by Commissioner Helm. Those present for roll call were Commissioners Edwards, Helm, and Mayor Pro-tem Hakman.

ADJOURNMENT

Commissioner Edwards made a motion to adjourn the meeting at 7:46 p.m. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, and Mayor Pro-tem Hakman. Nays, none. Motion carried. 3-0.