

**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
MAY 28, 2019**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Hartke. The Pledge of Allegiance was recited. Those present were: Commissioners Edwards, Hakman, and Helm. Commissioner Groves was absent. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Police Chief Andy Schabbing, Building Inspector Jeff Morrison, and Neoga News Editor Chambers.

MINUTES

After reviewing the regular session minutes, Commissioner Edwards made a motion to approve the regular session minutes from May 13, 2019. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Ayes, none. Motion carried. 4-0.

PUBLIC AFFAIRS, MAYOR HARTKE

ORDINANCE #938-05-19 An Ordinance Establishing an Expense Reimbursement Policy for the City of Neoga, Illinois

After reviewing the ordinance, Commissioner Edwards made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

ORDINANCE #939-05-19 An Ordinance Authorizing Execution of Lease Agreement (Modern Family Dinners, LLC)

After reviewing the ordinance, Commissioner Hakman made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

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FINANCE, COMMISSIONER GROVES

MONTHLY BILLS

After reviewing the bill list, Commissioner Helm made a motion to pay the monthly bills as presented in the amount of \$91,869.20. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Helm, Hakman, Edwards, and Mayor Hartke. Nays, none. Motion carried. 4-0.

PUBLIC PROPERTY, COMMISSIONER GROVES

MILANO & GRUNLOH ENGINEERS PROJECT UPDATE

Engineer Lee Beckman distributed the monthly project updates for May. The report stated the following:

Sewer Plant: The Preliminary Engineering Report was sent to the IEPA on May 11, 2017. The IEPA still has not approved the concept for the sewer plant. The last correspondence was on August 22, 2017. Once approved, the plan will be to bid the project in 2020 with construction completed by the end of 2020. The IEPA did call and is reviewing the project. The low moderate income (LMI) Census for Neoga changed from 42% to 59% this year. This opens the door for the city to apply for \$500,000 in grant money for the sewer plant. DCEO allows one application every year. The sewer application will be done this year and the water main replacement application will be next year.

Safe Routes to School: We met with Greg Palmer and Sherry Phillips on October 18, 2017 to discuss the project. We have met with IDOT and they recommend to stop the project. New applications are being accepted. They recommend an application extending the previous ITEP Grant. The new SRTS to school application was submitted on November 19, 2018 and was not funded.

Brighton Cabinets: The plans to improve the drainage were sent to IDOT in September of 2016. This has movement and will hopefully be done this year. The state is currently doing a preliminary site investigation (PSI).

CDAP Water Grant: DCEO has a grant writing workshop in March with grants due in August; however, due to the application for the sewer plant grant this grant will be applied for in 2020.

State Grant (\$100,000): They have now extended the grant until June 2019, and quarterly reports are still being completed.

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ITEP: The City applied for a \$1,014,960 grant with \$253,740 in leverage. Grant applications were submitted on December 1, 2017. The project received partial funding in the amount of \$26,400 to be used for preliminary engineer work. Before future ITEP applications are submitted all engineering must be completed. Based upon current ITEP information, only PE 1 will be required. We will move forward with the Phase 1 Engineering.

RLF PROJECT: Neoga has sent the money in, and DCEO has sent out the notice of state award funding (NOSAF). The City has secured administration and engineering services. Currently, the environmental are being completed to satisfy the NOSAF requirements. This should be finished in 30-60 days.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

VACATING BURROWS AVENUE NORTH OF 7TH STREET

Commissioner Edwards told the Council that he met with Superintendent Durbin regarding the manhole at the end of Burrows Avenue. Edwards said that after Durbin opened the manhole up, they noticed that the sewer main runs down the middle of Burrows Avenue. If the city decided to vacate the property there would have to be an easement for the public works department to maintain the line.

HEALTH AND SAFETY, COMMISSIONER HELM

Commissioner Helm said that he has been driving around the area and noticed that the bridge at the Cedar Lift Station (10th Street and Cedar Avenue) needs to have the guard rails rebuilt. Helm explained that if a vehicle or bike got too close to the rails it could fall in.

Commissioner Helm also stated that the public works department needs to larvicide and spray for mosquitos.

PUBLIC COMMENTS

Chief Schabbing told the Council that a camera grant has been corrected and resubmitted, and that he has attended a training to become a "Use of Force" instructor.

Building Inspector Morrison told the Council that the Zoning Board will be holding a public hearing June 24th and to discuss a replacement for Dustin Hakman. They will be able to review the "DRAFT" proposal for the zoning changes with the City Attorney as well.

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EXECUTIVE SESSION

Commissioner Edwards made a motion to move into executive session for Purchase or Lease of Real Estate – Section 2 (c) (5) – includes general discussion of whether land should be purchased or leased by the public body at 7:53 p.m. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

RECONVENED AND ROLL CALL

The meeting was reconvened at 8:21 p.m. on a motion from Commissioner Edwards. The motion was seconded by Commissioner Hakman. Those present for roll call were: Commissioners Edwards, Helm, Hakman, and Mayor Hartke.

ADJOURNMENT

Commissioner Edwards made a motion to adjourn the meeting at 8:30 p.m. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Hakman, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

Brenda Evans, City Clerk

Date