

**REGULAR COUNCIL MEETING MINUTES OF THE  
CITY OF NEOGA  
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING  
533 CHESTNUT AVENUE, NEOGA, IL  
NOVEMBER 12, 2019**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Hartke. The Pledge of Allegiance was recited. Those present were: Commissioners Helm, Hakman, Edwards, Groves, and Mayor Hartke. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Police Chief Andy Schabbing, Gilbert, Metzger & Madigan, LLP Auditor Nick Sibenaller, Wes Chambers, and Neoga News Editor Billie Chambers.

**MINUTES**

After reviewing the regular session minutes from October 28, 2019, Commissioner Hakman made a motion to approve the minutes as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Hakman, Helm, and Mayor Hartke. Commissioners Edwards and Groves abstained. Nays, none. Motion carried. 3-0.

**PUBLIC AFFAIRS, MAYOR HARTKE**

2019 AUDIT REVIEW

Gilbert, Metzger, & Madigan, LLP Auditor Nick Sibenaller presented the financial statements for the year ending April 30, 2019. Sibenaller told the Council that included with the audit statements are three additional letters: one is a management letter which has always been included, a letter regarding the internal controls, and last a letter titled Independent Auditor's Report. Mr. Sibenaller proceeded to explain the audit page by page and in detail including the state of accounts. He also reminded the Council that some account balances have decreased due to the Revolving Loan Fund dollars that were returned to the state. After the report, the council thanked Mr. Sibenaller for attending the meeting and explaining the audit.

ORDINANCE #949-11-19 An Ordinance Amending Chapter 6 of the Code of Ordinances of the City of Neoga, Illinois (Alcoholic Beverages – Video Gaming Terminals)

After reviewing the ordinance, Commissioner Groves made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Groves, Helm, Hakman, Edwards, and Mayor Hartke. Nays, none. Motion carried. 5-0.

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### **DONATION TO NPP FOR CHRISSTMAS ACTIVITIES**

City Clerk Evans told the Council that the Neoga Partnership for Progress is planning a nice Christmas Tree Lighting Even, t and they are requesting a donation from the City. According to the flier, there are three levels of donations: Platinum for \$500, Gold for \$250, and Silver for \$100. After a brief discussion, Commissioner Groves made a motion to donate \$500 to the NPP Christmas Tree Lighting Event. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Groves, Helm, Hakman, Edwards, and Mayor Hartke. Nays, None. Motion carried. 5-0.

### **DONATION TO THE NEOGA HISTORY ROOM**

City Clerk Evans told the Council that the Neoga History Committee has given the City a 2019-2020 Membership brochure which explains the different types of donations. An individual membership is \$15, a family is \$20, a life membership is \$300, and organizations or businesses are \$30. After a brief discussion, the subject of a donation was tabled until the next meeting.

### **PERSONNEL POLICY AND PROCEDURES**

Commissioner Edwards said that he has reviewed the proposed changes, and he is ok with them except for changing the holidays. Edwards said that he would like to keep all twelve (12) holidays so that employee moral is good. After a brief discussion, it was the consensus of the Council to keep the holidays as they were and make the other proposed changes. City Clerk Evans said that she would have a new copy for them to vote on soon.

**RESOLUTION 06-11-19**      A Resolution of the City Council of the City of Neoga, Illinois, Establishing a Schedule of Meetings for the Council and the Board of Zoning Appeals and Planning.

After reviewing the resolution, Commissioner Helm made a motion to accept the resolution as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Helm, Hakman, Edwards, Groves, and Mayor Hartke. Nays, none. Motion carried. 5-0.

## **FINANCE, COMMISSIONER GROVES**

### **TREASURER'S REPORT**

After a brief discussion, Mayor Hartke ordered the financial report to be placed into the files of the City Clerk.

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**PUBLIC PROPERTY, COMMISSIONER HAKMAN**

**RESOLUTION 04-11-19** A Resolution Authorizing the Execution of the Supply of Electricity for Residential and Small Commercial Retail Customers Who Do Not Opt Out of Such a Program (Municipal Electric Aggregation)

After reviewing the resolution, Commissioner Edwards made a motion to approve the resolution as presented. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 5-0.

**RESOLUTION 05-11-19** A Resolution Authorizing the Execution of the First Amendment to Water Supply Agreement.

After reviewing the resolution, it was the consensus of the Council to table it until the Operator in Charge contract with EJ Water was reviewed.

**STREETS AND ALLEYS, COMMISSIONER EDWARDS**

Commissioner Edwards informed the Council that the salt spreader had some mechanical issues, but the public works employees have resolved it, and it is ready to use.

**HEALTH AND SAFETY, COMMISSIONER HELM**

No report currently.

**PUBLIC COMMENTS**

Mayor Hartke told the Council that Modern Family Dinners owner Allie Weber expressed concern that her new contract is only for six (6) months; she would like to extend it to one (1) year. After a brief discussion with the Council they decided to keep it at six (6) months at this time.

City Clerk Evans asked the council for guidance on the proposed two (2) new TIF districts. In TIF #2, would the Council want to include the wastewater treatment plant since it was not in the original discussions. It was the consensus of the Council to include the property in TIF #2

City Clerk Evans told the Council the same thing for TIF #1. There are a few parcels that are not in the corporate limits and asked if they wanted to incorporate those parcels. It was the consensus that all the presented parcels should be included.

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Commissioner Helm told the Council that he would like to discuss the possibility of adding a fourth (4) officer. Chief Schabbing said that he has given the Council a proposed schedule to review on how he would use the fourth (4<sup>th</sup>) officer. It was decided that the Council would like additional information so they could discuss it later.

**ADJOURNMENT**

Commissioner Edwards made a motion to adjourn the meeting at 8:16 p.m. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Edwards, Groves, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 5-0.

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Brenda Evans, City Clerk

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Date