



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
NOVEMBER 22, 2021**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Hartke. The Pledge of Allegiance was recited. Those present were Commissioners Hakman, Edwards, Groves, and Mayor Hartke. Commissioner Helm was absent. Others present were City Clerk Brenda Evans, Police Chief Andy Schabbing, Public Works Supervisor Shawn Durbin, Engineer Lee Beckman, Kelsey Swing from Gilbert, Metzger, and Madigan, LLC., and Neoga News Editor Billie Chambers.

MINUTES

After reviewing the regular session minutes from November 8, 2021, Commissioner Hakman made a motion to approve the minutes as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Groves, and Mayor Hartke. Nays, none. Motion carried. 4-0.

PUBLIC AFFAIRS, MAYOR HARTKE

ORDINANCE #1025-11-21 An ordinance Authorizing the Sale of Real Estate (470 Locust Avenue, Neoga, Il.)

After reviewing the ordinance, Commissioner Edwards made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Groves. Ayes, Commissioner Edwards, Groves, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

FINANCE, COMMISSIONER GROVES

MONTHLY BILLS

After reviewing the bill list, Commissioner Groves made a motion to pay the monthly bills as presented in the amount of \$124,410.97. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Groves, Hakman, Edwards, and Mayor Hartke. Nays, none. Motion carried. 4-0.

FY 2021 AUDIT REPORT

Kelsey Swing from Gilbert, Metzger & Madigan, LLP, gave the final audit report to the Council. Ms. Swing reviewed all the financial reports and explained that due to the federal funding that the City has received to date, the audit for FY 2022 will be a higher audit yet. After the Council reviewed the audit, Mayor Hartke ordered it to be filed.

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PUBLIC PROPERTY, COMMISSIONER HAKMAN

PROJECT UPDATES

Engineer Lee Beckman updated the Council on the following projects:

Sewer Plant – Change orders 1, 2, 3, and 4 have been approved. Pay Estimate #1 for \$63,000, Pay Estimate #2 for \$144,000, and Pay Estimate #3 for \$201,276.75 and Pay Estimate #4 for \$75,715 has been approved. Pay Estimate #5 for \$182,361.05 is presented for approval. Beckman said that the Contractor (through a Sub-Contractor) has requested an additional payment in the amount of \$26,890. Currently, the substantial completion date is December 3, 2021. The Contractor has requested an extension until January 1, 2022, and has submitted a revised schedule.

Brighton Cabinets – The contractor is working on re-grading the ditch. Pay Estimate #3 for \$17,187.34 and Pay Estimate #4 for \$11,173.80 were presented previously for approval. They are submitted again for review.

CDAP Water Grant – Application was submitted August 3rd and is scheduled for awarding the first quarter of 2022.

ITEP – Joint agreement has been sent to IDOT and the engineering agreement has been approved by the city. This will go to IDOT after the joint agreement is approved by IDOT.

RLF & State Grant – Change Order #1A is approved for a decrease of \$8,173 for the relocation of the watermain from 8th Street to 11th Street. Change Order #1B is approved for a decrease of \$32,411 for addition of sewer to serve the Hartke Lot and deletion of sewer abandonment items due to Ameren moving the gas main. Pay Estimate #1A & #1B for stored materials in the amount of \$26,487.72 (1A) and \$23,054.60 (1B) are approved. Pay Estimates #2A, #2B, #3A, #3B, #4B, #5A, #5B, and #6A have been approved. Pay Estimate #6B for \$5,527.80 and Pay Estimate #1C for \$63,462.60 is being presented for approval. Change Order #1C to delete the sewer from 4th Street to 5th Street on the East side of Route 45, changing the point of connection and changing the railroad crossing from 12' deep to 6' deep for a deduct of \$76,800 has been approved. Change Order #2A for the addition of bores to eliminate sidewalk removal for a deduct of \$9,652 has been approved. Change Orders #2B, #2C, and #3A for a 90-day contract time extension to September 15, 2021, has been approved. Change Order #3B for addition of compaction of existing material and deletion of trench backfill was approved. Change Order #4A for installation of additional meters, 1", 1 1/2" and 2" service reconnections were approved. Change Orders #4B and #5A for an increase of substantial completion time to September 15, 2021, at 12: p.m. was approved. A request for extension after September 15th was denied. The contractor requested additional payment for insurance requirements for the Railroad Bore by TGM was denied. The railroad bore by TGM was competed. Milano & Grunloh staked the bore with elevation and location. The day after the bore was completed, the elevations were shot and the installation pipe and found to be off 1 foot to the north side of the bore and 3' on the south side.

PAY ESTIMATE #1C FOR FOLLOWELL

It was the consensus of the Council to table until a later meeting.

PAY ESTIMATE #6B FOR FOLLOWELL

After reviewing the pay estimate, Commissioner Hakman made a motion to pay the estimate for \$5,527.80. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Groves, and Mayor Hartke. Nays, none. Motion carried. 4-0.

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PAY ESTIMATE #3 FOR DARAD

After reviewing the pay estimate, Commissioner Hakman made a motion to pay the estimate for \$17,187.34. The motion was seconded by Commissioner Groves. Ayes, Commissioner Hakman, Groves, and Mayor Hartke. Nays, Commissioner Edwards. Motion carried. 3-1.

CHANGE ORDER #5 FOR FOLLOWELL

It was the consensus of the Council to review this change order at the next meeting.

PAY ESTIMATE #5 FOR FOLLOWELL

After reviewing the pay estimate, Commissioner Hakman made a motion to pay the estimate for \$182,361.05. The motion was seconded by Commissioner Groves. Ayes, Commissioner Hakman, Edwards, Groves, and Mayor Hartke. Nays, none. Motion carried. 4-0.

PAY ESTIMATE #4 FOR DARAD

After reviewing the pay estimate, Commissioner Hakman made a motion to pay the estimate for \$11,173.80. The motion was seconded by Commissioner Groves. Ayes, Commissioner Hakman, Edwards, Groves, and Mayor Hartke. Nays, none. Motion carried. 4-0.

PURCHASE OF 2 CHANNEL METER ysi and EQUIPMENT

Superintendent Durbin gave the council two pay estimates for a 2-channel meter ysi and PH probe and BOD/Do probe. Estimates were as follows:

| | |
|--------------|------------|
| USA Bluebook | \$2,475.70 |
| Grainger | \$2,843.91 |

Superintendent Durbin explained that the 2 Channel meter was needed at the wastewater treatment plant, and this may qualify for reimbursement from the wastewater treatment plant. After little discussion, Commissioner Hakman made a motion to purchase the 2 Channel Meter and equipment from USA Bluebook for \$2,475.70. The motion was seconded by Commissioner Groves. Ayes, Commissioner Hakman, Edwards, Groves, and Mayor Hartke. Nays, none. Motion carried. 4-0.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

No report was given.

HEALTH AND SAFETY, COMMISSIONER HELM

No report was given.

ADJOURNMENT

Commissioner Edwards made a motion to adjourn the meeting at 7:51 p.m. The motion was seconded by Commissioner Groves. Ayes, Commissioner Edwards, Groves, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.