



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
NOVEMBER 13, 2023**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Helm. The Pledge of Allegiance was recited. Those present were Commissioners Schabbing, Letizia, and Mayor Helm. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Public Works Superintendent Shawn Durbin, and Neoga News Editor Billie Chambers. Others present were Auditor Kelsey Swing from Gilbert, Metzger & Madigan, LLC.

MINUTES

The executive session minutes from October 10, 2023, were tabled until the next meeting.

The minutes from the regular session meeting on October 23, 2023, were reviewed. Commissioner Schabbing asked that the minutes be changed under Public Property, Water and Sewer Rate Review for 2024, by adding the following: Commissioner Schabbing asked the council to review and reconsider the 2009 ordinance that increases the sewer rates by 5% in January and May of each year as well as increases water rates by 5% in May of each year. Commissioner Schabbing then made a motion to approve the minutes with those changes as presented. The motion was seconded by Commissioner Letizia. Ayes, Commissioner Schabbing, Letizia, and Mayor Helm. Nays, none. Motion carried. 3-0.

PUBLIC AFFAIRS, MAYOR HELM

PURCHASE OF REFRIGERATOR AT NEOGA COMMUNITY CENTER (NCC)

City Clerk Evans informed the Council that the refrigerator at the NCC needed to be repaired due to loss of freon. According to the repair company, repair parts are no longer available. So three (3) estimates for a new unit were given to the council as follows:

Commercial Refrigeration of Central Il. \$4,645 includes delivery and disposal of the old unit.

Probst Refrigeration \$7,014 includes delivery and disposal of the old unit.

Home Depot \$4,208 includes delivery but does not include disposal of the old unit.

After a brief discussion, Commissioner Letizia made a motion to purchase the new unit from Commercial Refrigeration of Central Il., for \$4,645. Commissioner Schabbing seconded the motion. Ayes, Commissioner Letizia, Schabbing, and Helm. Nays, none. Motion carried. 3-0.

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ORDINANCE #1075-11-23 Authorizing the Purpose of an Easement for Utility Purposes (Charles E. Henderson & Kathleen L. Henderson – 542 West 7th Street)

After reviewing the ordinance, Commissioner Letizia made a motion to approve the ordinance as presented. The motion was seconded by Commissioner Schabbing. Ayes, Commissioner Letizia, Schabbing, and Mayor Helm. Nays, none. Motion carried. 3-0.

FINANCE, COMMISSIONER SCHABHING

TREASURER'S REPORT

No questions were asked about the treasurer's report, so Mayor Helm ordered that the treasurer's report be filed in the City Clerk's records.

FY2023 AUDIT REPORT

Kelsey Swing, auditor with Gilbert, Metzger & Madigan, LLC., presented to the council the FY2023 Audit. Swing explained the audit in detail, touching on all funds. Swing said that the audit was a more detailed audit due to the grants that the city has. Mayor Helm thanked Ms. Swing for her explanation of the audit.

PUBLIC PROPERTY, COMMISSIONER LETIZIA

BID FOR DOGWOOD CONCRETE REPAIR

Superintendent Durbin presented to the Council two (2) quotes for concrete repairs to a section of Dogwood Avenue that has crumbled. It was the consensus of the Council to table this until additional information is received.

BID FOR SIDEWALK REPAIR

Superintendent Durbin said that the city has some sidewalks in need of repair, and he would like to have permission to have these sections of sidewalks repaired in the next year. It was the consensus of the council to table this until additional clarification was received on the quotes.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

No report was given.

HEALTH AND SAFETY, COMMISSIONER WILLIAMS

No report was given.

Commissioner Schabbing updated the Council on the Economic Development Committee. Schabbing explained the committee has met twice. City Clerk Evans explained that at the last meeting, Mel Workman, the new owner of properties downtown, attended the meeting to explain that he is in the process of renovating the buildings on Chestnut Avenue. Schabbing said that they are planning a meeting, which will be open to the public, to hear what some of the plans are, as well as to get input from the public. This meeting will be held in January 2024.

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ADJOURNMENT

Commissioner Schabbing made a motion to adjourn the meeting at 7:33 p.m. Commissioner Letizia seconded the motion. Ayes, Commissioner Schabbing, Letizia, and Mayor Helm. Nays, none. Motion carried. 3-0.

Brenda Evans, City Clerk