



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
NOVEMBER 27, 2023**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Helm. The Pledge of Allegiance was recited. Those present were Commissioners Williams, Schabbing, Edwards, Letizia, and Mayor Helm. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Milano and Grunloh Engineer Mitch Hardiek, and Billie Chambers.

MINUTES

After reviewing the executive session minutes from October 10, 2023, Commissioner Schabbing made a motion to approve the minutes as presented. The motion was seconded by Commissioner Letizia. Ayes, Commissioner Schabbing, Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Commissioner Edwards abstained. Motion carried. 4-0.

After reviewing the regular session minutes from November 13, 2023, Commissioner Letizia made a motion to approve the minutes as presented. The motion was seconded by Commissioner Schabbing. Ayes, Commissioner Letizia, Schabbing, and Mayor Helm. Nays, none. Commissioners Williams, and Edwards abstained. Motion carried. 3-0.

PUBLIC AFFAIRS, MAYOR HELM

ORDINANCE #1076-11-23 An Ordinance Authorizing the Purchase of an Easement for Utility Purposes (Alexander T.N. Robert – 737 Franklin Avenue)

After reviewing the ordinance, Commissioner Letizia made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Letizia, Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 5-0.

ORDINANCE #1077-11-23 An Ordinance Authorizing the Purchase of an Easement for Utility Purposes (William C. Osborn – 7th Street)

After reviewing the ordinance, Commissioner Edwards made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Williams. Ayes, Commissioner Edwards, Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 5-0.

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ORDINANCE #1078-11-23 An Ordinance Authorizing the Purchase of an Easement for Utility Purposes (Brian J. Morris & Rebecca M. Morris – 632-634 West 7th Street)

After reviewing the ordinance, Commissioner Edwards made a motion to accept the ordinance as presented. The motion was seconded by Commissioner Williams. Ayes, Commissioner Edwards, Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 5-0.

FINANCE, COMMISSIONER SCHABGING

MONTHLY BILLS

After reviewing the bill list, Commissioner Schabbing made a motion to pay the monthly bills as presented in the amount of \$79,158.18. The motion was seconded by Commissioner Letizia. Ayes, Commissioner Schabbing, Edwards, Letizia, Williams, and Mayor Helm. Nays, none. Motion carried. 5-0.

ORDINANCE 1073-09-23 An Ordinance Levying the Taxes for the Corporate Purposes of the City of Neoga, Cumberland County Illinois, for the Fiscal Year Commencing May 1, 2023, and Ending April 30, 2024

After reviewing the ordinance, Commissioner Letizia made a motion to approve the tax levy ordinance as presented. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Letizia, Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 5-0.

PUBLIC PROPERTY, COMMISSIONER

UPDATE ON PROJECTS

Mitch Hardiek, engineer from Milano & Grunloh, updated the Council on the projects for the city. Hardiek said the projects have not changed since last month except for the CDAP water grant. Hardiek said that Preliminary Environmental Impacts Determination (PEID) has been completed, and the application is being finalized. The ITEP project engineering plans are almost complete and have been submitted to IDOT and are approved for ADA. Everything has also been sent to IDOT for bidding review. Hardik said that they are looking for a March bid letting.

ORDINANCE 1074-09-23 An Ordinance Authorizing the City of Neoga, a Municipal Corporation, Cumberland County, Illinois, to Borrow Funds from the Illinois Environmental Protection Agency Public Water Supply Loan Program

After reviewing the ordinance, Commissioner Letizia made the motion to accept the ordinance as presented. The motion was seconded by Commissioner Williams. Ayes, Commissioner Letizia, Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 5-0.

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ITEP INVOICE FROM MILANO & GRUNLOH

After reviewing the invoice, Commissioner Letizia made a motion to pay the invoice to Milano & Grunloh in the amount of \$4,610.18. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Letizia, Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 5-0.

MILANO & GRUNLOH INVOICE

After reviewing the invoice from Milano & Grunloh, Commissioner Edwards made a motion to approve the invoice in the amount of \$15,000 for grant administration. The motion was seconded by Commissioner Letizia. Ayes, Commissioner Edwards, Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 5-0.

TREE & STUMP REMOVAL

City Clerk Evans explained to the Council some trees have not been removed or have broken limbs that still need to be removed from the storm in June. Evans said that Superintendent Durbin told her that he has tried to get other companies to give him an estimate; however, they had been too busy to return his call. Commissioner Edwards said that he has contacted another company who will be in to give an estimate later in the week. It was the consensus of the Council to table this until additional estimates are received.

CEMETERY DRAINAGE DITCH CLEANUP

City Clerk Evans told the Council that the estimate to clean the drainage ditch west of the Neoga Memorial Cemetery was \$7,000. The city portion would be half that at \$3,500. After a brief discussion, Commissioner Edwards made a motion to proceed with the cleanup of the ditch. Commissioner Letizia seconded the motion. Ayes, Commissioner Edwards, Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 5-0.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

None was given

HEALTH AND SAFETY, COMMISSIONER WILLIAMS

None was given.

Mayor Helm asked that the public works employees to fill a hole in the 600 block of Oak Avenue next to the railroad tracks.

PUBLIC COMMENTS

No comments were heard.

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ADJOURNMENT

Commissioner Edwards made a motion to adjourn the meeting at 7:28 p.m. The motion was seconded by Commissioner Williams. Ayes, Commissioner Edwards, Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 5-0.

Brenda Evans, City Clerk