



**CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
JUNE 10, 2024**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Helm. The Pledge of Allegiance was recited. Those present were Commissioners Williams, Schabbing, Letizia, and Mayor Helm. Commissioner Edwards was absent. Others present were City Clerk Brenda Evans, City Treasurer Diana Foor, Superintendent of Public Works Shawn Durbin, Billie Chambers, Cumberland County Pageant Director Kristan Scott, and Cumberland County Jr. Miss Queen Addilynn Nees.

MINUTES

After reviewing the regular and executive session minutes from May 13, 2024, Commissioner Letizia made a motion to approve the minutes as presented. The motion was seconded by Commissioner Williams. Ayes, Commissioner Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 4-0.

PUBLIC COMMENTS

No one from the public spoke.

PUBLIC AFFAIRS, MAYOR HELM

TEXTMYGOV ANNUAL FEE

After reviewing the annual fee invoice for TextMyGov, Commissioner Schabbing asked “How many people have been using the app”? City Clerk Evans said approximately fifty residents have signed up for the app at this time. After a lengthy discussion on if this was money well spent for that many residents, the annual renewal fee died for lack of a motion.

CIVICPLUS ANNUAL SERVICES

City Clerk Evans explained to the Council that CivicPlus was the codification company that hosts our Municipal Code online and in print. After discussion, it was the consensus of the council to request a discount and / or fewer copies of the supplement pages. This was tabled until additional information is received.

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CUMBERLAND COUNTY FAIR DONATION

Cumberland County Jr. Miss Queen Addilynn Nees approached the council, with pageant director Kristan Scott, to request a donation to the fair pageant. Scott explained that the donations will help with contestant gifts, crowns, sashes, and gift bags. Ms. Scott said the fair board pays for the \$1,000 scholarship for the fair queen. City Clerk Evans asked how much they are requesting from the taxing bodies, and Scott said approximately \$5,000. Currently they have \$500. After a brief discussion about the past participants being from Neoga, Commissioner Williams made a motion to donate \$100 as a pageant sponsor. The motion was seconded by Commissioner Letizia. Ayes, Commissioner Williams, Schabbing, Letizia, and Mayor Helm. Nays, none. Motion carried. 4-0.

FINANCE, COMMISSIONER SCHABGING

MONTHLY BILLS

After reviewing the bill list, Commissioner Letizia made a motion to pay the monthly bills as presented in the amount of \$206,365.67. Commissioner Williams seconded the motion. Ayes, Commissioner Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 4-0.

TREASURER'S REPORT

After reviewing the treasurer's report, Mayor Helm ordered that the treasurer's report be filed in the City Clerk's records.

PUBLIC PROPERTY, COMMISSIONER LETIZIA

NARENDRA PATEL, CMOM NARRATIVE

Mr. Patel handed out copies of the narrative of the 2024 CMOM report and explained the report in detail. With no questions from the Council, Commissioner Williams made a motion to have the report submitted to the Illinois Environmental Protection Agency (IEPA). The motion was seconded by Commissioner Schabbing. Ayes, Commissioner Williams, Schabbing, Letizia, and Mayor Helm. Nays, none. Motion carried. 4-0.

RESOLUTION #04-05-24 A Resolution Authorizing Contract for Construction of Pedestrian Facilities Improvement (ITEP)

After reviewing the resolution, Commissioner Letizia made a motion to accept the resolution as presented. The motion was seconded by Commissioner Schabbing. Ayes, Commissioner Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motin carried. 4-0.

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PURCHASE OF BUCKET TRUCK

The Council discussed the opportunity to purchase a used bucket truck from a local electrical company. Commissioner Williams stated that after reviewing the truck, he felt it would benefit our public works employees with tree trimming, Christmas lights, flags, and several other opportunities. Commissioner Letizia made a motion to purchase the bucket truck in the amount of \$25,000. Commissioner Williams seconded the motion. Ayes, Commissioner Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 4-0.

NPDES PERMIT RENEWAL

Superintendent Durbin informed the Council that the NPDES 5-year permit will expire in the next few months. According to Durbin and Patel, Mr. Patel has renewed the permit for the past 20+ years. After a brief discussion, Commissioner Williams made a motion to have Fehr Graham Engineer Narendra Patel complete the renewal permit. Commissioner Letizia seconded the motion. Ayes, Commissioner Williams, Schabbing, Letizia, and Mayor Helm. Nays, none. Motion carried. 4-0.

REBUILD DOWNTOWN GRANT

City Clerk Evans discussed with the Council the Rebuild Downtown Grant program. Evans said the grant is a maximum of two million dollar (\$2,000,000) 75%/25% grant. The grant would allow the downtown area to replace sidewalks, repave alleys and roads, as well as lighting. Commissioner Letizia made a motion to apply for the grant. Commissioner Schabbing seconded the motion. Ayes, Commissioner Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 4-0.

PURCHASE OF NEW CEMETERY SIGN

City Clerk Evans presented a proposal to replace the Neoga Memorial Cemetery sign. Evans said the old sign is horribly weathered and hard to read. Evans explained that the entrance arch should be ready to install very soon, and there will be additional bricks left over which could be used for the new sign as well. After a brief discussion, the Council recommended that Evans talk to the school about making the sign in the shop class.

ITEP INVOICE FROM MILANO & GRUNLOH ENGINEERS

After reviewing the invoice, Commissioner Letizia made a motion to approve the payment for invoice #30064 for the ITEP project in the amount of \$113.40. The motion was seconded by Commissioner Williams. Ayes, Commissioner Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 4-0.

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KCH MECHANICAL INVOICE

KCH installed a new exhaust fan at the wastewater treatment plant. The invoice was in the amount of \$3,881 which should be included in the grant. Commissioner Letizia made a motion to approve the invoice in the amount of \$3,881. Commissioner Schabbing seconded the motion. Ayes, Commissioner Letizia, Williams, and Mayor Helm. Nays, none. Motion carried. 4-0.

STREETS AND ALLEYS, COMMISSIONER EDWARDS

BROOMING STREETS

Superintendent Durbin told the Council that he spoke with Heuerman Trucking, and they recommended waiting until the weather was hotter, and the oil started bleeding through the rocks.

HEALTH AND SAFETY, COMMISSIONER WILLIAMS

CITYWIDE CLEANUP

Commissioner Williams gave a wrap up on the City-Wide Cleanup and thanked the employees and volunteers. Williams also mentioned the properties around town that have nuisance violations. City Clerk Evans said that the police department has been sending out letters about cleaning the properties up. Williams also mentioned that Tom Strohl drove him around to point out problems and safety concerns. Williams said these areas need to have their concerns addressed.

ADJOURNMENT

Commissioner Letizia made a motion to adjourn the meeting at 8:06 p.m.. The motion was seconded by Commissioner Williams. Ayes, Commissioner Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 4-0.

Brenda Evans, City Clerk