



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
DECEMBER 27, 2022**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Hartke. The Pledge of Allegiance was recited. Those present were Commissioners Helm, Hakman, Edwards, and Mayor Hartke. Commissioner Groves was absent. Others present were City Clerk Brenda Evans, Police Chief Andy Schabbing, Public Works Supervisor Shawn Durbin, and Engineer Lee Beckman.

MINUTES

After reviewing the regular and executive session minutes from December 12, 2022, Commissioner Edwards made a motion to approve the minutes as presented. The motion was seconded by Commissioner Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

PUBLIC AFFAIRS, MAYOR HARTKE

DIGI TICKET PROGRAM FOR POLICE DEPARTMENT

Police Chief Schabbing explained the Digi Ticket program as a computerized system for all police tickets. This program, which was recommended by Cumberland County, will eliminate the purchase of paper tickets, driving time to take tickets to the county, and vehicle expenses each week. Schabbing explained that the estimated cost for wages, gas, and vehicle expense is approximately \$1900 per year, and the program will be \$1400 per year, which is a savings of about \$500. After a brief discussion, Commissioner Helm made a motion to approve the program after a final agreement with Cumberland County. The motion was seconded by Commissioner Hakman. Ayes, Commissioner Helm, Hakman, Edwards, and Mayor Hartke. Nays, none. Motion carried. 4-0.

FINANCE, COMMISSIONER GROVES

MONTHLY BILLS

After reviewing the bill list, Commissioner Hakman made a motion to pay the monthly bills as presented in the amount of \$96,757.51. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

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PUBLIC PROPERTY, COMMISSIONER HAKMAN

PROJECT UPDATES

Engineer Lee Beckman updated the Council on the following projects:

Sewer Plant – The Contractor has completed the project. The current completion date was December 31, 2021, but the contractor was substantially complete on May 20, 2022. There is \$165,000 in liquidated damages being resolved.

Brighton Cabinets – The project is complete and final payment should be coming.

CDAP Water Grant – The application was submitted to DCEO on August 3, 2021, and granted. The NOSAF was received on August 22, 2022. Due to an increase of \$252,000 in material prices, it was resubmitted to DCEO on November 22, 2022. The engineers are working on plans and specifications.

ITEP – The City applied for a \$1,014,960 grant with \$253,740 in leverage funds. The grant was submitted and partially funded in the amount of \$26,400 for Preliminary Engineering. The engineering agreement has been approved and back from IDOT, so engineering is progressing.

RLF & State Grant Project – The Contractor has completed the project. The completion date was September 15, 2021, but was substantially complete on May 25, 2022. There is \$141,000 in liquidated damages being resolved.

3 Meter & Cap Main – Bids were opened, and the low bidder was Bryant Construction.

WATER LINE BIDS AWARDED

Engineer Beckman explained that the bids for the meter replacement and water main cap on Rt. #45 and 6th Street were opened, and the following bids were received.

Bryant Construction - \$22,865

Fetter Contracting - \$25,092

BT Drainage, Inc. - \$30,637

After a brief discussion, Commissioner Hakman made a motion to award the bid to Bryant Construction for \$22,865. The motion was seconded by Commissioner Helm. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

DISK MODULE CLEANING

Engineer Beckman presented a company who will come in and clean the air diffusion system by lifting and cleaning the 20 aeration disk modules from the lagoon. The city would have to supply two city workers to assist with cleaning the diffusers for one day. After a brief discussion, Commissioner Hakman made a motion to hire Air Diffusion Systems to clean the disk modules at a cost of \$3,050. The motion was seconded by Commissioner Edwards. Ayes Commissioner Hakman, Edwards, Helm, and Mayor Hakman. Nays, none. Motion carried. 4-0.

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STREETS AND ALLEYS, COMMISSIONER EDWARDS

CONCRETE BIDS AT 6TH & WALNUT AVENUE

The Council discussed bids to concrete the shoulder area on E. 6th Street between Chestnut and Walnut Avenue. After a lengthy discussion, it was the consensus of the council to propose this project for now due to the old water lines underground.

HEALTH AND SAFETY, COMMISSIONER HELM

No report was given.

EXECUTIVE SESSION

Commissioner Helm made a motion into executive session for Personnel Section 2 (c)(1) – employee hiring, firing, compensation, discipline, and performance. The motion was seconded by Commissioner Hakman at 7:58 p.m. Ayes, Commissioner Helm, Hakman, Edwards, and Mayor Hartke. Nays, none. Motion carried. 4-0.

RECONVENED AND ROLL CALL

The meeting was reconvened at 9:17 p.m. by a motion from Commissioner Edwards and seconded by Commissioner Helm. Those present for roll call were Commissioner Edwards, Helm, Hakman, and Mayor Hartke.

Commissioner Edwards made a motion to give full-time Neoga Police officers a 10% pay raise and all other full-time employees a 6% increase. Also increase part-time police officers to \$17 per hour. The motion was seconded by Helm. Ayes, Commissioner Edwards, Helm, Hakman, and Mayor Hartke. Nays, none. Motion carried. 4-0.

ADJOURNMENT

Commissioner Hakman made a motion to adjourn the meeting at 9:21 p.m. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Hakman, Edwards, Helm, and Mayor Hartke. Nays, none. Motion carried. 4-0.

Brenda Evans, City Clerk