



**REGULAR COUNCIL MEETING MINUTES OF THE
CITY OF NEOGA
HELD IN THE CITY COUNCIL CHAMBERS, MUNICIPAL BUILDING
533 CHESTNUT AVENUE, NEOGA, IL
DECEMBER 23, 2024**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Helm. The Pledge of Allegiance was recited. Those present were Commissioners Williams, Schabbing, Letizia, Edwards, and Mayor Helm. Others present were City Treasurer Diana Foor, Engineer Lee Beckman, and Billie Chambers.

MINUTES

After reviewing the regular session minutes from December 9, 2024, Commissioner Edwards made a motion to approve the minutes as presented. The motion was seconded by Commissioner Williams. Ayes, Commissioner Edwards, Williams, Schabbing, and Mayor Helm. Nays, none. Commissioner Letizia abstained. Motion carried. 4-0.

Commissioner Williams made a motion to approve the executive session minutes from October 15, October 28 and December 9, 2024, as presented. Commissioner Schabbing seconded the motion. Ayes, Commissioner Williams, Schabbing, and Helm. Nays, none. Commissioner Edwards and Letizia abstained. 3-0.

PUBLIC AFFAIRS, MAYOR HELM

ORDINANCE #1102-12-2024

An Ordinance Repealing Ordinance #1098-10-2024, and Authorizing the Execution of a Lease Agreement (Toters, Inc.)

After reviewing the ordinance, Commissioner Letizia made a motion to accept the ordinance as presented. Commissioner Edwards seconded the motion. Ayes, Commissioner Letizia, Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 5-0.

RESOLUTION #10-12-2024

A Resolution Repealing Resolution #09-11-2024 and Authorizing Use of the American Rescue Plan Act (ARPA) Funds for Public Safety

Commissioner Letizia made a motion to accept Resolution #10-12-2024 as presented. Commissioner Edwards seconded by motion. Ayes, Commissioner Letizia, Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 5-0.

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FINANCE, COMMISSIONER SCHABBING

MONTHLY BILLS

After reviewing the bill list, Commissioner Edwards made a motion to pay the monthly bills as presented in the amount of \$68,537.52. Commissioner Letizia seconded the motion. Ayes, Commissioner Edwards, Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 5-0.

PUBLIC PROPERTY, COMMISSIONER LETIZIA

UPDATES FROM MILANO & GRUNLOH

Engineer Lee Beckman handed out the project update sheet to the Council and explained the following:

- Wastewater Treatment Plant – nothing new.
- ITEP is complete, other than the seeding, which will not be done until after March 1st or when the weather breaks. They will then schedule an IDOT walk through.
- Water Line Grant – contractor is scheduled to start after the first of the year if weather permits.
- Lead Service Line Inventory – The bids have been awarded, and paperwork will need to be signed.
- Rebuild II/RISE Grant – Nothing new to report. Beckman said that he assumes the grant announcement will be soon, and if the city might want to talk to local politicians about the grant.

WATERMAIN GRANT INVOICE #30740 FROM MILANO & GRUNLOH

After reviewing the invoice, Commissioner Edwards made a motion to pay the invoice #30740 in the amount of \$457.50. The motion was seconded by Commissioner Letizia. Ayes, Commissioner Edwards, Letizia, Schabbing, Williams, and Mayor Helm. Nays, none. Motion carried. 5-0.

ITEP INVOICE # 30809 & #30861 FROM MILANO & GRUNLOH

Commissioner Letizia made a motion to pay Invoice #30809 in the amount of \$15,430.88 and Invoice #30861 in the amount of \$3,335.81. The motion was seconded by Commissioner Edwards. Ayes, Commissioner Letizia, Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 5-0.

GENERAL SERVICES INVOICE #30763 FROM MILANO & GRUNLOH

After reviewing the invoice, Commissioner Edwards made a motion to approve the invoice #30763 in the amount of \$2,480. Commissioner Letizia seconded the motion. Ayes, Commissioner Edwards, Letizia, Williams, Schabbing, and Mayor Helm. Nays, none. motion carried. 5-0.

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STREETS AND ALLEYS, COMMISSIONER EDWARDS

Commissioner Edwards commented that the sidewalk project is coming along; however, there are large pieces of concrete by Casey's General Store that need to be removed. Evans said that those pieces along with other concrete will be removed when the grass seeding is complete.

HEALTH AND SAFETY, COMMISSIONER WILLIAMS

BUILDING CODE AND UPDATE AND FIRE CODE ENFORCEMENT

City Clerk Evans informed the Council that the Building and Fire Codes will need to be updated effective January 1, 2025. While talking to Attorney Willenborg, she asked if the city wanted to enforce the Fire Code as well. It was the consensus of the Council to get advice from Willenborg.

EXECUTIVE SESSION

Commissioner Letizia made a motion to move into executive session for Personnel Section 2 (c)(1) – Employee hiring, firing, compensation, discipline and performance at 7:19 p.m. Commissioner Edwards seconded the motion. Ayes, Commissioner Letizia, Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 5-0.

Commissioner Letizia left the meeting at 7:31 p.m.

RECONVENED AND ROLL CALL

The meeting was reconvened at 8:31 p.m. on a motion from Commissioner Edwards. Commissioner Williams seconded the motion. Those present for roll call were Commissioners Williams, Schabbing, and Mayor Helm.

Commissioner Williams made a motion to give all full-time employees a 4% pay raise. Commissioner Edwards seconded the motion. Ayes, Commissioner Williams, Schabbing, Edwards, and Mayor Helm. Nays, none. Motion carried. 4-0.

ADJOURNMENT

Commissioner Edwards made a motion to adjourn the meeting at 8:45 p.m. Commissioner Williams seconded the motion. Ayes, Commissioner Edwards, Williams, Schabbing, and Mayor Helm. Nays, none. Motion carried. 4-0.